

## Middle School Discipline Procedures Ben Franklin Academy

Level One Violations (RESET EVERY MONTH)	Level One Consequences
<ol style="list-style-type: none"> <li>1. Dress code</li> <li>2. Chewing Gum</li> <li>3. Mask (no mask or not wearing properly)</li> <li>4. Off-task behavior</li> <li>5. Tardy</li> <li>6. Technology (phone, earbuds, games on Chromebook, etc.)</li> <li>7. Unprepared for class (materials/charged Chromebook)</li> <li>8. Inappropriate Hallway Behavior</li> <li>9. Does not have/lost accountability card</li> </ol>	<p>1st offense: Documented (Accountability Card/Gradelink)</p> <p>2nd offense: Documented and Parent Contact</p> <ol style="list-style-type: none"> <li>a. Tech violation- confiscation of device</li> <li>b. Dress code- loss of Dress of Choice day</li> </ol> <p>3rd offense: Detention</p> <p>4th offense: Becomes a Level 2 Infraction (starts at 1st offense - Document and Parent Contact)</p>

Level Two Violations (RESET EVERY TRIMESTER)	Level Two Consequences
<ol style="list-style-type: none"> <li>1. Disobeying classroom rules</li> <li>2. Disrespectful/Defiant</li> <li>3. Disruptive Behavior</li> <li>4. Destruction of school property or materials</li> <li>5. Not where you are supposed to be</li> <li>6. Technology violation (changing security settings on chromebook, inappropriate searches or websites, inappropriate language used in documents or email)</li> <li>7. Academic Dishonesty</li> </ol>	<p>1st offense: Documented and parent contact Academic Dishonesty carries additional consequences</p> <p>2nd offense: Detention #1</p> <p>3rd offense: Detention #2</p> <p>4th offense: ½ day in-school suspension</p> <p>5th offense: Full day out of school suspension and conference with parent</p> <p>6th offense: Becomes a Level 3 infraction that remains on record through enrollment at BFA</p>

Level Three Violations (Treated Individually and are CUMULATIVE while enrolled at BFA)	Level Three Consequences
Fighting Harassment (verbal/physical) Threats (virtual or in-person) Drugs Weapons	A Level 3 violation will result in immediate suspension, possible expulsion (depending on the severity of the event).  Some Level 3 violations would also result in contact with law enforcement.

\*\*\*Not all behaviors are on this list and will be handled on a case by case basis.