



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, DECEMBER 14, 2021

5:30 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting
<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>
Meeting ID: 885 2841 0614
Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Sarah Nisbet, Mette Castor, Adam Lucero, Haley Maglieri, Jason Page, Karen Ramon

Other Attendees: Diana Simpson, Halsley Hoff, Michelle Bynum, 13 others on Zoom

Matt calls the meeting to order at 5:35 pm

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Matt motions to amend Agenda
 - Sarah seconds the motion
 - Matt motions to approve the amended Agenda
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- Sarah seconds the motion
 - The amended Agenda is unanimously approved
- Consent Agenda (2 minutes) – Matt Keillor
 - Approve Minutes from the November 2021 Board Meeting
 - Moved to January meeting in amended Agenda
 - Policies with no recommended changes:
 - Teacher Compensation Policy
 - Assistance for Qualified Free and Reduced Lunch Recipients
 - Mobile Electronics Usage Policy
 - Matt motions to approve Consent Agenda
 - Mette seconds the motion
 - The Consent Agenda is unanimously approved
- Good News from BFA – Jason Page
 - Holiday choir concert was great!
 - All three MS Boys basketball teams are in the playoffs this week.
 - Girls basketball tryouts start this week.
 - We have a record number of girls trying out.
 - Principal watched kindergarteners begin to learn to code in the science lab
 - We hosted a cozy day for staff last Friday with a hot chocolate bar and goodies.
 - The parent community was once again very generous with their staff scrip donations.
 - Third grade had their Rome day last Friday.
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, December 14, 2021 will be read at the meeting.
 - Open comments were received from the public
- Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Written report submitted
- Alliance Update (10 minutes) Sarah Nisbet (Strategic Plan Goals #1, #2, #6)
- Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Haley Maglieri
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 minutes
 - Facility Committee (no written report to be submitted – Jason Page
 - Community Events Committee (CEC) (written report submitted) – Sarah

Nisbet

- School Accountability Committee (SAC) (written report submitted) – Mette Castor
- Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason Page
- Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Matt Keillor/Karen Ramon
- Finance Committee – (no report submitted) – Adam Lucero

FINANCIAL FOCUS

- Treasurer’s Report (25 minutes) – Adam Lucero and Halsley Hoff (Strategic Plan Goals #2 and #6)
- Finance Committee Updates
 - November Financials will be reviewed at the January Board Meeting.
 - Vote to approve the 2021-2022 Revised Budget
 - Revenue: \$9,681,173
 - Expenses: \$9,597,616
 - Adam motions to approve 2021-2022 Revised Budget
 - Matt seconds the motion
 - 2021-2022 Revised Budget was unanimously approved
 - Vote to approve the 2021-2022 Revised Budget Resolution
 - Revenue: \$9,681,173
 - Expenses: \$9,597,616
 - Adam motions to approve the 2021-2022 Revised Budget Resolution
 - Karen seconds the motion
 - 2021-2022 Revised Budget Resolution was unanimously approved
- Board Succession Planning Update (10 Minutes) – Haley Maglieri
- Matt adjourned the meeting for a break at 7:10 pm
- Matt reconvened the meeting at 7:14 pm
- Board Training (10 minutes) – Jason Page
 - Module 19 – Professional Development
 - Module 29 – Needs Assessment
- Policy Review – All Policies moved to Consent Agenda (no proposed changes) Mette Castor
 - Teacher Compensation Policy
 - Assistance for Qualified Free and Reduced Lunch Recipients
 - Mobile Electronics Usage Policy

- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited) (30 minutes) – Matt Keillor
 - Matt motions to convene executive session
 - Haley seconds the motion
 - Matt convened the executive session at 7:52 pm
 - In attendance: Matt Keillor, Sarah Nisbet, Mette Castor, Adam Lucero, Haley Maglieri, Jason Page, Karen Ramon, Diana Simpson
 - No votes were taken
 - Matt adjourned executive session at 9:00 pm

- Board Responsibilities (5 Minutes) – Matt Keillor
→ Newsletter

- Board Calendar (5 minutes) – Matt Keillor
 - December 17 – Staff Breakfast
 - December 16 - SAC Meeting and STEM Meeting
 - January 18 - January Board of Directors Meeting
 - December 20 – January 3 Winter Break
 - January 6 - CEC Meeting and PTO Mom’s Night Out
 - January 7 - Spelling Bee
 - January 12 - PTO Meeting
 - January 13 - Finance Committee Meeting
 - January 17 - MLK Day - No School
 - January 18 - Board of Directors Meeting

- Review Action Items
- Review Votes
- Summary/Adjourn
 - Matt motions to adjourn meeting
 - Sarah seconds the motion
 - Matt adjourns meeting at 9:18 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.



The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 1/17/2022