



## **Ben Franklin Academy PTO TRAINING MEETING**

**Date: 12/9/21 Time: 6:30p-**

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

### **President: Denise Battista**

1. Virtue Banner Update
2. Receipts/Tax Exemptions
3. Committee reports
  - a. Ben's Brigade
  - b. Welcoming Committee
  - c. Teacher Appreciation
  - d. Uniform Buyback
  - e. Virtues Awareness
  - f. Yearbook

### **Vice President: Janelle Nichols**

1. Volunteers Of the Month
2. December meeting/holiday party

### **Treasurer: Amanda Trenck**

1. Bank Balances

### **Social Coordinator: Alyssa Motazed**

1. Sweetheart Ball
2. Ben's Birthday

### **Fundraising: Sage Felux**

1. Sponsorship
2. Spirit Nights
3. Auction update

### **Room Parent Coordinator: Erin Crowe**

1. Holiday Parties