



President: Denise Batista

1. Welcome, introduction, & icebreaker
2. PTO meetings on the 2nd Wednesday of each month in the BFA Sanders Science Lab at 6:30p-SAVE THE DATES!
3. Review 2021-22 PTO events calendar
4. Registration and SignUpGenius
5. Procedures :
 - a. School activity request
 - b. Print marketing & Posters
 - c. Newsletter & Social Media electronic marketing

Vice President: Emerald Holden

1. PTO volunteers - please sign up for 2 slots per year
2. Position transfers/hand-off-let Emerald know if your transfer hasn't happened
3. HelpCounter-log your hours even after you get to 30
4. Directory on Tap (DOT)
5. Volunteer Appreciation

Secretary: Shauna Kramer

1. Open Positions - NONE
2. Forms: conflict of interest and communication & conflict resolution
3. Agenda item expectations-at least 48 hours before meeting, reminder 7 days prior

Treasurer: Amanda Trenck

1. Financial Policies & Procedures
 - a. Check reimbursement form
 - b. Forms-payment request form & tax exempt form (tax exempt ID); contact Amanda
2. Budge Discussion

Social Coordinator: Alyssa Motazed

1. Harvest Festival new name Bolts Family Social

Fundraising: Sage Felux

1. Fundraising introductions
2. Spring Fundraising Event Update
3. Spirit Wear
4. Online Fundraising
 - a. Amazon
 - b. King Soopers

Room Parent Coordinator: Erin Crowe

1. Open positions:
 - ARP for Murray AM (K)
 - RP and ARP for Harms (2)
 - RP and ARP for Ciardullo (3)
 - ARP for Wilson (3)
 - RP and ARP for Hodges (5)
2. Room parent training