



President: Denise Batista

1. Welcome, introduction, & icebreaker
 - a. Executive board consists of 7 members who vote on behalf of the PTO
2. PTO meetings on the 2nd Wednesday of each month in the BFA Sanders Science Lab at 6:30p-SAVE THE DATES!
 - a. October & February on Zoom
3. Review 2021-22 PTO events calendar
4. Registration and SignUpGenius
 - a. Next PTO sign-up will be for parent - teacher conferences
5. Procedures : Please refer to pamphlet titled Marketing for deadlines
 - a. School activity request
 - b. Print marketing & Posters
 - c. Newsletter & Social Media electronic marketing

Vice President: Emerald Holden

1. PTO volunteers - please sign up for 2 slots per year
 - a. PTO members must volunteer twice per by-laws
2. Position transfers/hand-off-let Emerald know if your transfer hasn't happened
3. HelpCounter-log your hours even after you get to 30
 - a. New App - will be under PTO section then click HelpCounter
4. Directory on Tap (DOT)
 - a. Please provide comments to Emerald if you do not use DOT or other gernal issues
5. Volunteer Appreciation
 - a. Looking at changes to Pirate's Cove as the annual thank you
 - b. This past year we made an exception to include families who did not meet hours (they paid for themselves) PTO paid for families who met their hours
 - c. If you get your annual hours in before

Secretary: Shauna Kramer

1. Open Positions - NONE
2. Forms: conflict of interest and communication & conflict resolution
3. Agenda item expectations-at least 48 hours before meeting, reminder 7 days prior

Treasurer: Amanda Trenck

1. Financial Policies & Procedures
 - a. Check reimbursement form
 - b. Forms-payment request form & tax exempt form (tax exempt ID); contact Amanda
2. Budget Discussion
3. Square for Iphones
 - a. Member of executive board have the ability to check out credit cards

Social Coordinator: Alyssa Motazed

1. Harvest Festival new name??
 - i. Ideas: Franklin Fest
 - b. September 18th in the evening
 - c. Want to make it inclusive of all ages
 - i. Some carnival games with trinket gifts
 - ii. Yard games / BINGO / dunk tank?
 - iii. TrainOC obstacle course
 - d. CAKE WALK WILL REMAIN
 - e. Sweetheart ball - January 29th
 - i. Will get on planning
 - ii. Looking at different venues
 - f. Spring Social will still be mom/son event

Fundraising: Sage Felux

1. Fundraising introductions
 - a. 1st Spirit Night will be at Gelato & CO - 20% back August 31st 5 - 9
 - b. Parry's Pizza will be September 22nd 5 - 9
2. Spring Fundraising Event Update - April 2nd (annual fundraiser)
 - a. Survey was sent out at end of year
 - i. Very mixed response
 - b. Still have adult event with auction
 - c. Soliciting ideas - if you have one let us know!!
3. Spirit Wear
 - a. Will be selling at registration
 - b. Hoodies are only able to be worn by middle schoolers
 - c. Will be selling at parent teachers conferences
 - d. Sept 1st - 9th online store will be open

4. Online Fundraising
 - a. Amazon
 - i. .5% back sign up
 - b. King Soopers
 - i. This can be significant - so please sign up
5. Other Items
 - a. Spirit Rock cost will be increasing

Room Parent Coordinator: Erin Crowe

1. Open positions:
 - ARP for Murray AM (K)
 - RP and ARP for Harms (2)
 - RP Jacqui Condon
 - RP and ARP for Ciardullo (3)
 - RP Diana Yousseff
 - ARP for Wilson (3)
 - ARP Natalie Lucerio
 - RP and ARP for Hodges (5)
 - RP Natalie Lucero - ARP Karen Cottrell?
2. Room parent training
 - a. August 15th
 - b. August 19th 9-10a

Ben's Brigade Meeting Thursday, August 12th @ 8 PM