



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, JANUARY 18, 2022

Online Meeting Only - Zoom Meeting Information:
<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>
Meeting ID: 885 2841 0614
Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Sarah calls the meeting to order at 5:31

Board Attendees: Sarah Nisbet, Mette Castor, Adam Lucero, Haley Maglieri, Jason Page, Karen Ramon

Other Attendees: Diana Simpson, Janet Harlow, Michelle Bynum, Sarah Boland, Aric Gomez, Betsy Brown, Kristin Clark-Bretch, Benjamin Velasco, Erika Kranz, Marta Cicero, Amanda Deutsch, P4t Crennen, Michele Riffle, Greg T, Devon Preeo, Danielle, Sara Hawkins, Knoth, Michelle Koh, Hanni, Ligrani, Sheri, Nicole, Katie Duncan, Janelle, Nichols, Alaina Tinney

- Opening (5 minutes) - Sarah Nisbet
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - **Amend/Approve Agenda**



- Sarah motions to amend Agenda
- Adam seconds the motion
- Amended Agenda is unanimously approved

- Consent Agenda (2 minutes) – Sarah Nisbet
 - Approve Minutes from the November 2021 and December 2021 Board Meetings
 - Approval of the following policy with no proposed changes:
 - Asset Management Policy
 - Board of Directors Election Policy
 - Sarah motions to approve Consent Agenda
 - Haley seconds the motion
 - Consent Agenda is unanimously approved

- Good News from BFA – Adam Lucero
 - Ben Franklin’s 316th birthday was January 17th
 - Reminder of the 13 Virtues: Justice, Silence, Temperance, Order, Resolution, Frugality, Industry, Sincerity, Moderation, Cleanliness, Tranquility, Purity, Humility

- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, January 18, 2022, will be read at the meeting.
 - No open comments were received from the public

- Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Written report submitted

- Parent Teacher Organization (PTO) Report (written report submitted) – Haley Maglieri

- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes:
 - Facility Committee (no written report to be submitted) – Jason Page
 - Board Succession Committee (15 Minutes) – Haley Maglieri
 - Timeline and document needs review
 - Review of Board strengths/needs evaluation
 - Review/Approve Board of Directors Election Policy
 - Sarah motions to approve Board of Directors Election Policy

- Jason seconds the motion
 - Board of Directors Election Policy unanimously approved
- Review/Approve Board of Directors Succession Plan
 - Adam motions to approve Board of Directors Succession Plan
 - Sarah seconds the motion
 - Board of Directors Succession Plan unanimously approved
- Community Events Committee (CEC) (written report submitted) – Sarah Nisbet
- Curriculum Committee (written report submitted) – Matt Keillor/Karen Ramon
 - Review/Approve Recommended Math Curriculum
 - Sarah motions to approve recommended Math Curriculum
 - Adam seconds the motion
 - Recommended Math Curriculum unanimously approved
- School Accountability Committee (SAC) (written report submitted) – Mette Castor
 - Review/approve parent survey questions
 - Change “feedback” to “communication” on Question 25
 - Consider limiting characters
 - Try to limit “N/A’s”
- Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason Page
- Finance Committee - (no report submitted) - Adam Lucero

FINANCIAL FOCUS

- Treasurer’s Report - Adam Lucero and Halsley Hoff (Strategic Plan Goals #2 and #6)
- Finance Committee Report & Updates (25 Minutes) – Adam Lucero (Strategic Plan Goals #2 and 6)
 - Review November and December 2021 Financials
 - The Finance Committee has reviewed and recommends approval of the November and December 2021 Financials.
 - Vote to approve the November and December 2021 Financials.
 - Haley motions to approve November and December Financials
 - Sarah seconds the motion
 - November and December Financials unanimously approved
- Board Training (15 minutes) – Karen Ramon
 - Module 11: Policy Development
 - Module 21: Grant Writing



- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Mette Castor
 - Board of Directors Election Policy
 - Uniform Policy w/Standards Table(s)
 - Amended to include BFA athletic team hoodies, remove nail polish restrictions, change skirt/skorts to mid-thigh.
- Board Responsibilities/Reminders (5 Minutes) – Sarah Nisbet
 - February Board Training Module 5 and Module 20 (Haley Maglieri)
 - Newsletter Support - Matt Keillor

- Board Calendar (5 Minutes) – Sarah Nisbet

January 20	STEM Monthly Meeting
January 27	SAC Monthly Meeting
January 29	Sweetheart Ball
February 3	CEC Monthly Meeting
February 9	PTO Monthly Meeting
February 10	Finance Monthly Meeting
February 15&17	Parent-Teacher Conferences
February 18	Teacher Comp Day
February 21	President’s Day - No School

- Review Action Items
- Review Votes
- Adjourn

- Sarah motions to adjourn
- Jason seconds the motion
- Sarah adjourns the meeting at 8:17

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the



matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 2/20/22