



**BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, FEBRUARY 22, 2022**

5:30 PM – Zoom Only

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Matt calls the meeting to order at 5:00 pm

Board attendees: Matt Keillor, Sarah Nisbet, Adam Lucero, Mette Castor, Haley Maglieri, Jason Page.

Other attendees: Diana Simpson, Halsley Hoff, Michelle Bynum, Aric Gomez, Dawn Battista, Kelly, Preeo, Michele Riffle, Betsy Brown, Katie, Amanda Deutsch, Brendon Cussio, Cristin, Erika Kranz, Celeste, Greg T, Alaina Tinney, Sara Hawkins, Janelle Nichols, Jeanne, Sheri, Marta Cicero, Ryan Remus, JJ, Lara Chavez, Alyssa Freund, Amanda Trenck, Kara Porter, Melissa Wilemon, Melissa Eframo, Michelle Koh, Brittanie Chambers, Rachelle, Scott, Rachel Molieri, Kristin Clark-Bretch, Jacqui Condon, Ris, Elaine, Knoth, Nolan, Kady Dieker, Erica Reese, Colleen, Erin Crowe, Erin Wiley, Jade Buckler

- Opening (5 minutes)
 - Welcome/Announcements
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- Mission/Vision
- Pledge of Allegiance
- Amend/Approve Agenda
 - Matt moves to approve the amended agenda
 - Sarah seconds
 - The motion is unanimously approved

- Board Election Townhall Session (Haley - 30 Minutes)
- Consent Agenda (2 minutes) – Matt Keillor
 - Approve Minutes from January 2022 Board Meeting
 - Book Donation Policy
 - Volunteer and Visitor Policy
 - Parent Volunteer Agreement

- Good News from BFA - Sarah Nisbet
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, February 15, 2022, will be read at the meeting.

- Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Parent Teacher Organization (PTO) Report (written report submitted) – Haley Maglieri
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes:
 - Facility Committee (no written report submitted) - Jason Page

 - Board Succession Committee – Haley Maglieri
 - Review of status of nominations and next steps
 - March 22nd Candidate Q&A
 - Voting April 11 – 17
 - April 19 results of election and Board to appoint member

 - Community Events Committee (CEC) (no written report submitted) - Sarah Nisbet
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Karen Ramon/Matt Keillor
 - School Accountability Committee (SAC) (written report submitted) – Mette Castor
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason Page

FINANCIAL FOCUS

- Finance Committee Report and Updates (25 Minutes) - Adam Lucero (Strategic Plan Goals #2 and #6)
 - Review January 2022 Financials

- The Finance Committee has reviewed and recommends approval of the January 2022 Financials.
 - Vote to approve the January 2022 Financials.
 - Adam moves to approve the January 2022 Financials
 - Jason seconds
 - The motion is unanimously approved
- Treasurer’s Report (20 minutes) – Adam Lucero/Halsley Hoff (Strategic Plan Goals #2 and 6)
- Board Training (10 minutes) – Haley Maglieri
 - Module 05: Holding Productive Meetings
 - Module 30: Additional Best Practices
- Policy Review (Strategic Plan Goals #1-3 and 6) (15 minutes) – Mette Castor and Haley Maglieri
 - Enrollment Policy
- Board Responsibilities/Reminders (5 Minutes) – Matt Keillor
- Summary (5 minutes) – Matt Keillor

Calendar:

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| February 24 | SAC monthly meeting |
| February 25 | End of Trimester |
| February 25 & 26 | Middle School Musical |
| March 2 | Class Photos/Formal Uniform Day |
| March 3 | CEC Meeting |
| March 4 | Muffins with Mom |
| March 9 | 1st Grade Musical |
| March 10 | Social Studies Fair; Finance Committee Meeting |
| | Full Day Kindie Musical |
| March 14-18 | Spring Break |
| March 22 | March Board Meeting (Interview Board Candidates) |

- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - Board Training: Modules 7 & 8 (Strategic Planning and Special Education Issues for Charter Schools) Matt Keillor
- Adjourn
 - Matt motions to adjourn the meeting
 - Adam seconds
 - Meeting is adjourned at 8:18 pm



All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/20/2022