



**BOARD OF DIRECTORS  
MEETING MINUTES  
TUESDAY, MARCH 22, 2022**

5:00 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

**Matt calls the meeting to order at 5:05**

Board Attendees: Matt Keillor, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Jason Page, Karen Ramon

Other attendees: Diana Simpson, Halsley Hoff, Michelle Bynum, Sarah Boland, Betsy Brown, Brendan Cussio, Amanda Deutsch, Scott Elmer, Erika Kranz, Keri Street

Via Zoom: Paulette Graves, Erin Hinz, Benjamin Velasco, Erica, Megan Mares, Pam, Celeste, Jonathan Dennis, Susie, Sara Hawkins, Alaina Tinney, Becky Archunde, Sara Hope, Christie McConnell, Ryan, Matthew Deutsch, Jennifer Gautier, Ryan Remus, Rachel Molieri, Nicole Hayes, staff, JJ, D Webster, Katie Duncan, Kristin Clark-Bretch, Heather S, Lori Hafner, E Tenhundfeld, Lisa Dychus, Erin Triplett, Leigh Savoy, Janelle Nichols, Brenda Bauer, Skylar, Keri, Sarah Russell, Melanie Peters, Kristin McGeary, Meaghan, Kayla Murray, Julie, Trenton, Monica McGinty, Greg T, Dawn Floyd, Marcy Ongert, Amanda Trenck

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- Opening (5 minutes)
  - Welcome/Announcements
  - Mission/Vision
  - Pledge of Allegiance
  - Amend/Approve Agenda
    - Matt motions to approve Agenda
    - Adam seconds motion
    - Agenda unanimously approved
  
- Board Succession Committee – (60 Minutes) - Haley Maglieri
  - Board Candidate Introductions and Forum
  - Vote to select incoming Board President and Treasurer
    - Matt nominates Adam as 2022-2023 Board Treasurer
    - Sarah seconds the motion
    - Adam is unanimously approved as 2022-2023 Board Treasurer
    - Sarah nominates Matt as 2022-2023 Board President
    - Mette seconds the motion
    - Matt is unanimously chosen as 2022-2023 Board President
  
- Consent Agenda – Matt Keillor
  - Approve Minutes from the February Board Meeting
  - Policies w/no recommended changes:
    - Field Trip Policy
    - Non-Discrimination Policy
    - Inventory Management Policy
  - Matt motions to approve Consent Agenda
  - Adam seconds the motion
  - Consent Agenda is unanimously approved
  
- Good News from BFA - Karen Ramon
  - Grade level musicals return
  - MS Girls' Soccer and Boys' Volleyball have started
  - Apple Award Nominees – Erin Triplett & Becky Archunde
  - 5<sup>th</sup> Grade will participate in Civil War reenactment this week
  - Teachers & Staff enjoyed food trucks on Monday – funded almost entirely by the donations made by parents back in January
  
- Open Comments (3 minutes/person) – Matt Keillor (Strategic Plan Goal #3)
  - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
  - Open comments submitted through the online form before noon Mountain Time on Tuesday, March 22, 2022, will be read at the meeting.
    - Open comments were received from the public
  
- Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
  
- Parent Teacher Organization (PTO) Report (written report submitted) – Haley Maglieri

- Charter School Alliance Update - Sarah Nisbet
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
  - Community Events Committee (CEC) (written report submitted)
  - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Matt Keillor/Karen Ramon
  - School Accountability Committee (SAC) (written report submitted) – Mette Castor
  - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason Page

### FINANCIAL FOCUS

- Finance Committee Reports and Updates (30 minutes) –Adam Lucero
  - Review February Dashboard and February 2021 Financials
    - The Finance Committee has reviewed and recommends approval of the February 2021 financials
    - Vote to approve the February 2022 Financials
      - Adam motions to approve February 2022 Financials
      - Jason seconds the motion
      - February 2022 Financials unanimously approved
- Treasurer’s Report (15 minutes) – Adam Lucero and Halsley Hoff (Strategic Plan Goals #2 and 6)
- First Review of Draft 2022 – 2023 Budget (15 Minutes) – Halsley/Diana
- Board Training (10 minutes) – Matt Keillor
  - Module 07: Strategic Planning
  - Module 08: Special Education
- Policy Review (Strategic Plan Goals #1-3 and 6) (15 minutes) – Mette Castor
  - Student Discipline Policy
    - Approved as amended
- Board Responsibilities/Reminders (5 Minutes) – Matt Keillor
  - Activity Planning – Always use Michelle’s Form for Scheduling
  - Record Volunteer Hours
- Summary (5 minutes) – Matt Keillor

### Calendar:

March 26	Uniform Buy-Back Day
25 March	Ben’s Brigade Meeting
6 April	Fundraising Committee
13 April	STEM Committee
14 April	PTO Meeting

- Review Action Items
- Review Votes

- Review Future Board Agenda Items
  - Back-up plan for Board Elections
  - Board Training in April
- Adjourn
  - Matt motions to adjourn
  - Adam seconds the motion
  - Matt adjourns the meeting at 9:12

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 3/22/2022