



OUR MISSION: Our mission is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

OUR VISION: Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

JOB TITLE: MIDDLE SCHOOL STUDENT SUPPORT PARA PROFESSIONAL

REPORTS TO: Principal

POSITION SUMMARY

Full Time, Monday – Friday, 170 Agreement days. The ideal candidate must have a strong SPED or teaching background and fully support the mission of Ben Franklin Academy. The SPED Para Professional primarily works with students who have identified disabilities and mild to moderate needs. Applicant must demonstrate the ability to assist in instruction of reading, writing and math skills.

TYPICAL RESPONSIBILITIES

- Assist in developing a support system for students with challenging needs
- Supervise students with disabilities on playgrounds, in halls and classrooms
- Maintain diagnostic files
- Assist in the preparation of instructional materials as requested
- Work with students with academic and/or behavioral challenges in a K-8 setting

GENERAL EXPECTATIONS

- Flexible
- Carry out instructions from licensed special and general education staff
- Work effectively with supervisors and co-workers
- Perform responsibilities without close supervision
- Effectively communicate with the Ben Franklin Academy staff, school community and the public at large
- Meet attendance standards and work the hours necessary to perform the essential functions of the job
- Maintain a generally positive attitude
- Observe all Ben Franklin Academy policies and procedures

ESSENTIAL ENVIRONMENTAL & PHYSICAL DEMANDS

- Mostly clean and comfortable

- Occasional lifting five (5) to fifty (50) pounds
- Frequent bending, stooping, walking, standing, kneeling, squatting, reaching, and sitting

MINIMUM EDUCATION

High school graduate or equivalent

LICENSES OR CERTIFICATION

First Aid/CPR Preferred

SUPERVISORY DUTIES

None

WAGE SCHEDULE

Hourly wage starts at \$16.00 per hour