

ben franklin academy



13 virtues. one mission.

Ben Franklin Academy

PTO MONTHLY MEETING

Date: 4/20/22 Time: 6:00p- 7:30p

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Denise Battista

1. Calendar Review
 - a. 5 weeks left
 - b. Cold Stone, April 27th
 - c. PTO Elections, April 25 - 29th
 - d. Spring Social - April 30th
 - e. Teacher Appreciation Week, May 2 - 6th
 - f. Skate Night, May 10th
 - g. Final PTO Meeting, May 15th
 - h. Room Parent Appreciation, May 18th
 - i. 8th Grade Dinner, May 24th
2. Elections
 - a. There's a lot of positions still up for volunteers!!!
 - b. Don't be afraid to step up
3. Field Day Shirts
 - a. Design is done
 - b. Order is ready and will be finalized by Friday
4. Committee Reports
 - a. Ben's Brigade - last meeting April 28th
 - i. BBQ - May 1st 12-2:30p
 - b. Spirit Night - Main Event made \$620
 - i. Next one will be Cold Stone April 27th
 - c. Uniform Consignment - last one was March 26th
 - i. Very successful! / 70% of items were sold
 - ii. PTO made \$1274
 - iii. Recommendation: next fall do just a consignment sale but use all PTO items
 - iv. Recommendation: reduce amount that PTO takes; currently PTO takes 30%
 - d. Teacher Appreciation
 - i. Appreciation Week, May 2nd -6th

- ii. You Lift Us Up - theme
- iii. Coffee/Jimmy Johns/Snacks/Burritos/Child Gifts

Vice President: Janelle Nichols

1. Volunteers of the month:
 - Megan Swanson- parking spot
 - Devon Preeo- gelato gift card
2. Final meeting info. and volunteer gifts
 - a. May 15th / Plum Valley Park 4p-6p
 - b. Signup Genius
 - c. Volunteer Gifts
 - i. 50 / 75 / 100 hours
3. Pirate's Cove
 - a. June 11th - Volunteer Appreciation 6p-8p
 - b. All volunteers who have hit 30 hours

Secretary: Shauna Kramer

1. Vote Review
2. Upcoming Elections
 - a. PTO elections coming up on April 25 - 29th
 - b. Will be Google Forms
 - c. Lots of positions still available
 - i. Treasurer
 - ii. Secretary
 - iii. Teacher Appreciation Committee Chair
 - iv. Virtue Awareness Committee Chair
 - v. Uniform Consignment Committee Chair
 - vi. Yearbook Committee Chair
 - vii. Spirit Rock Committee Chair
 - viii. Spring Social Committee Chair
 - ix. Trunk or Treat Committee Chair
 - d. Strategies for recruitment
 - i. Roomparent email to be sent Monday
 - ii. Need better pipeline to bring new families in

Treasurer: Amanda Trenck

1. Bank Balances
 - a. Checking - \$94,626
 - b. Savings - \$27,777
2. Monies to school

- a. For playground resurfacing
- b. New sign for school

Social Coordinator: Alyssa Motazed

1. Spring Social - NERF mother/son fundraiser
 - a. April 30th
 - b. MySchool Bucks tickets
 - c. Different times
 - d. K-4 sold out within 48 hours
 - e. Re-opened up an all ages event (7-8p)
2. 8th grade dinner
 - a. May 24th, 6 - 8p
 - b. PTO will provide dinner

Fundraising: Sage Felux

1. Spirit Wear
 - a. Thanks for the good year!
 - b. Will be doing inventory and ordering whatever we don't have for next year's spirit wear chair.
2. SCRIP
 - a. Teacher's order choices due 4/21
 - b. Preliminary numbers are about \$16k in gifting which is right around where spring gifting normally is
 - c. Visa cards will be ordered by Monday 4/25 in order to distribute the week of Teacher Appreciation 5/2
 - d. All teachers/staff received at least \$40 in gifts

Room Parent Coordinator: Erin Crowe

1. Room Parent Recruitment
 - a. Still looking for room parents for next year
2. Appreciation Happy Hour
 - a. May 18th - OBL 5 - 7p