



**BOARD OF DIRECTORS  
MEETING MINUTES  
TUESDAY, APRIL 19, 2022**

5:30 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVlK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

### **MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

### **VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

### **STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

**Matt calls the meeting to order at 5:33**

Board Attendees: Matt Keillor, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Jason Page, Karen Ramon

Diana Simpson, Halsley Hoff, Michelle Bynum, Keri Street, Erika Kranz, Woody Haynes, Amanda Deutsch, Via Zoom: Greg T, April Angel, Marta Cicero, Sara Hawkins, Katie Murphy, Jeanne Hackerott, Celeste, Ryan Remus, Rachel and Vince Molieri, Kara Porter, Sarah Boland, Denise Batista, Janet Harlow, Kelly, Alaina Tinney, Sierrah White, Bendan Cussio, Amanda Trenck, Colleen Bobbin, Candace McGinty, Preeo, Dani Zobjeck, Coni White, Lori Hafner, Becky Archunde, Janelle Nichols

- Opening (5 minutes) – Matt Keillor
  - Welcome/Announcements
  - Mission/Vision

- Pledge of Allegiance
- Amend/Approve Agenda
  - Matt moves to approve agenda
  - Karen seconds the motion
  - Agenda is unanimously approved
- Consent Agenda (2 minutes) – Matt Keillor
  - Approve Minutes from March Board Meeting
  - Approval of the following policies with no recommended changes:
    - Conflict Resolution Policy
    - Credit Card Processing Policy
      - Matt motions to approve Consent Agenda
      - Mette seconds the motion
      - Consent Agenda unanimously approved
- Open Comments (3 minutes/person) – Matt Keillor (Strategic Plan Goal #3)
  - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
  - Open comments submitted through the online form before noon Mountain Time on Tuesday, April 19, 2022, will be read at the meeting.
    - Open comments were received from the public
- Good News from BFA - Matt Keillor
  - Middle School has raised almost \$5000 for RezDog Rescue
  - All K-5 musicals have been held
  - 5<sup>th</sup> Grade participated in Civil War Reenactment
  - 2<sup>nd</sup> Grade Participated in Ellis Island Immigration Project
  - Volleyball and Soccer have started
  - DI going to nationals in May
  - Erin Triplett is DCSD's Apple Award Winner!!
  - 2<sup>nd</sup> Grade participated in Junior Achievement
  - CMAS will be in person for the first time in three years
- Board of Directors Election Results (5 minutes) – Haley Maglieri
  - Announce and vote on acceptance of the results of the School Voting Group for Seat 3, Class B (a three-year term).
    - Keri Street was elected by the parent vote
- Board of Directors Appointment (15 minutes) – Matt Keillor
  - The Board will appoint a new member for Seat 4, Class B (three-year term)
    - Sarah Nisbet is appointed by the board

Matt calls a break at 6:53

Matt calls the meeting back to order at 7:05

- Presentation of Parent Survey Results (30 minutes) –Woody Haynes (SAC)/Mette Castor
- Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Student Survey Questions (5 Minutes) – Mette Castor
- Policy Review – (10 Minutes) – Mette Castor
  - Employee Dress Policy
    - Changes accepted
  - Pre-School Enrollment Policy
    - Approved – beginning with 2023-2024 school year
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
  - Parent Teacher Organization (PTO) Report (written report submitted) Haley Maglieri
  - Community Events Committee (CEC) (written report submitted) Sarah Nisbet
  - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) Matt Keillor/Karen Ramon
  - School Accountability Committee (SAC) (written report submitted) – Mette Castor
  - Science, Technology, Engineering and Mathematics (STEM) Committee (no report submitted) – Jason Page
  - Finance Committee – (written report submitted) Adam Lucero and Halsley Hoff
- Finance Committee Updates
  - Review March 2022 Financials
  - The Finance Committee has reviewed and recommends approval of the March 2022 Financials.
    - Vote to Approve the March 2022 Financials
      - Adam motions to approve March 2022 Financials
      - Jason seconds the motion
      - March 2022 Financials unanimously approved
    - Vote to Approve Proposed 2022/23 Budget
      - Proposed Total Revenue: \$10,142,194
      - Proposed Total Expenditures: \$10,129,698
        - Adam motions to approve Proposed 2022/23 Budget
        - Haley seconds the motion
        - Proposed 2022/23 Budget unanimously approved
    - Vote to Approve 2022/23 Budget Resolution
      - Appropriation amount \$16,019,359
        - Matt motions to approve the 2022/23 Budget Resolution

- Adam seconds the motion
- 2022/23 Budget Resolution unanimously approved
- Treasurer’s Report (25 minutes) – Adam Lucero (Strategic Plan Goals #2 and 6)
- Board Training – Sarah Nisbet
  - Module 01: Board Self-Assessment
  - Module 18: Selecting, Reviewing and Supporting the Administrator
- Strategic Plan Working Session (5 minutes) – Matt Keillor
  - Schedule Strategic Planning Session and attendees
- Discuss Schedule for Board Working Meeting/Retreat (5 minutes) – Matt
- Board Responsibilities/Reminders (5 Minutes) – Matt
- Summary (5 minutes) – Matt

**Calendar:**

April 20	PTO Monthly Meeting
April 21	STEM Committee Monthly Meeting
April 22	No school, Teacher Planning Day
April 27	Cold Stone Spirit Night
April 28	SAC Monthly Meeting
April 29	Donuts with Dad
April 30	Mother-Son Event
May 5	After-School Musical, CEC Meeting
May 9-13	One Act of Kindness Week
May 9-11	Elementary Science Fair
May 10	Skate City Spirit Night
May 11	PTO Monthly Meeting
May 12	Finance Committee Monthly Meeting
May 13	STEAM Expo
May 14-18	8 <sup>th</sup> Grade Washington DC Trip
May 17	May Monthly Board Meeting

- Review Action Items
- Review Votes
- Review Future Board Agenda Items
  - New Board member participation in May
  - Principal Performance Review in May
- Board Training for May (Adam)
  - Module 06: Promoting the Vision and Mission
  - Module 17: Sunshine Law
- Adjourn

- Matt motions to adjourn
- Mette seconds the motion
- Matt adjourns the meeting at 10:00

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 5/10/2022