



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, AUGUST 23, 2022

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

SECTION 1. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) Improve educational experience on a continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street

Other Attendees: Diana Simpson, Halsley Hoff, Michelle Bynum, Sarah Boland, Betsy Brown, Erika Kranz, Amanda Deutsch; Via Zoom: Hanni McNellis, Marci Ongert, Jeanelle Korhonen, Kevin, AG, Katie Duncan, Alaina Tinney, Knoth, Greg T, JJ, Jonathan Dennis, Erin Crowe

Matt calls the meeting to order at 5:39 pm

- **5:30 PM** Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Matt motions to approve the Agenda
 - Haley seconds the motion
 - The Agenda is unanimously approved
- Consent Agenda – Matt Keillor
 - Approve the Minutes of the June 07, 2022 Foundation Meeting

- Approve the Minutes of the June 07, 2022 Board Retreat
- Approve the Meta Policy
- Approve Asset Management Policy
 - Matt motions to approve the Consent Agenda
 - Mette seconds the motion
 - Consent Agenda is unanimously approved
- Open Comments (3 minutes/person) – Mette Castor
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon, Tuesday, August 23, 2022, will be read at the meeting.
 - Open comments were received from the public via online form
- Good News from BFA (5 minutes) – Keri Street
 - Meet & Greet went well
 - Boo-Hoo Yahoo was well attended
 - Be a Bolt of Kindness
 - Lots of smiles, kindness, and positive energy
 - Staff BBQ was lots of fun
 - Middle School depth and complexity training
 - New teachers
 - New electives
 - Officer Sean is bringing YESS program back
 - 6th Grade getting ready for Outdoor Ed
 - Boys soccer and Girls volleyball has started
 - Cross country tryouts coming up
- Discussion around Prairie Dog Mitigation (Strategic Plan Goals #1-3, and 5) – Diana Simpson
 - Tinae Tyler – Golf Course Community HOA President joined discussion
- Board Succession Committee Update on the replacement for Seat 7, Class C (10 minutes) (Strategic Plan Goals #1-6) – Haley Maglieri
- Principal’s Report (45 minutes) (Strategic Plan Goals #1-6) – Diana Simpson
- Review and discuss Code of Ethics (10 minutes) (Strategic Plan Goals #1 and #3) – Matt Keillor
- Policy Review (15 minutes) – Sarah Nisbet
 - Review and approval of BFA policies in accordance with the Board/SAC schedule
 - Homework Policy
 - Parking and Traffic Management Policy
- PTO Report – (written report submitted) (Strategic Plan Goals #1 and #3) – Haley Maglieri
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-6) – (30 minutes)
 - Facility Committee (No written report submitted) – Adam Lucero
 - Community Events Committee (CEC) (No written report submitted) – Mette Castor

- Curriculum Committee (No written report submitted) – Matt Keillor/Keri Street
- School Accountability Committee (SAC) (No written report submitted) – Sarah Nisbet/Keri Street
- Science, Technology, Engineering and Mathematics (STEM) Committee (No written report submitted)
- Finance Committee Board Report/July Committee Meeting Minutes – Adam Lucero

FINANCIAL FOCUS:

- Treasurer’s Report (20 minutes) – Adam Lucero/Halsley Hoff (Strategic Goals #2 and #6)
 - Review June and July 2022 Financials
 - The Finance Committee has reviewed and recommends approval of the May, June, and July 2022 Financials
 - Vote to approve the May, June, and July 2022 Financials
 - Adam motions to approve the May, June, and July 2022 Financials
 - Sarah seconds the motion
 - May, June, and July 2022 Financials are unanimously approved
- Board Training (21 minutes) – Matt Keillor
 - Module 20: Renewal and Accreditation
 - Module 23: Charter Schools Act
 - Module 14: Charter School Waivers

● Summary

Calendar:

Ben’s Brigade	August 25
Back to School Night (K-4)	August 30
Back to School Night (5-8)	August 31
Labor Day (No School)	September 5
Special Board Meeting	September 6
CEC Monthly Meeting	September 6
SAC Monthly Meeting	September 8
PTO Monthly Meeting	September 8
Finance Committee	September 14
Franklin Fest	September 17
September Board Meeting	September 20

- Review Action Items
- Review Votes
- Review Future Agenda Items
- Adjourn
 - Matt motions to adjourn the meeting
 - Adam seconds the motion
 - Matt adjourns the meeting at 8:21 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

Date Modified: 9/02/2022