

ben franklin academy



13 virtues. one mission.

Ben Franklin Academy

PTO TRAINING MEETING

Date: 09/14/22 Time: 6:30p- 8:00p

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Janelle Nichols

1. Introductions
2. Role Updates
3. Follow Up from PTO Training Meeting
 - a. 2022-2023 Calendar
 - b. School Activity Request Form
4. Committee Reports
 - a. Ben's Brigade
 - b. Teacher Appreciation
 - c. Uniform Buy Back
 - d. Virtue Awareness

Vice President: Alissa Motazed

1. Free Admission for Franklin Fest
2. Directory Spot

Secretary: Erin Crowe

1. Conflict of Interest Policy
2. Communication & Conflict Resolution Policy
3. PTO Positions Filled
4. Vote Log Review

Treasurer: Christiana Sparks

1. Bank Balances
2. Month Over Month Changes
 - a. Spirit Event Sales
 - b. Spirit Wear Sales
 - c. Uniform PTO Sales
 - d. Spirit Rock Sales

- e. Teacher Appreciation Expenses
- 3. 2022-2023 Budget Approved

Social Coordinator: Ewelina Chrzanowski

- 1. Franklin Fest

Fundraising: Andrey Flanigan

- 1. Movie Night Update
- 2. Committee Reports
 - a. Spirit Wear
 - b. Spirit Nights
 - c. Sponsorships
- 3. Spring Fundraiser

Room Parent Coordinator: Anne Chacon

- 1. Halloween Parties
- 2. Trunk or Treat