



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, SEPTEMBER 20, 2022

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

SECTION 1. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) Improve educational experience on a continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street

Other Attendees: Diana Simpson, Halsley Hoff, Betsy Brown, Erika Kranz, Amanda Deutsch, Tane Tyler

Zoom Attendees: S Hawk, Ava, Rosie Bentley, Kara Porter, Lindsay, Lyndsie Oldroyd, Sabia, Sarah Boland, Greg T, Alaina Tinney, Kerri Eastley, JJ, Janelle Nichols, Sheri, Knoth, Kristin Clark-Bretch, Ryan Remus, David Wern, Skylar, Judy Silva, David W, Sariah's iphone, Jonathan Dennis, Ken Arrington, Preeo, Brad, Kerri Eastley, Erin Crowe, Lexie Christensen

Matt calls the meeting to order at 5:30

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Matt motions to approve the Agenda
 - Adam seconds the motion
 - The Agenda is unanimously approved

- Consent Agenda – Matt Keillor
 - Approve the Minutes of the September 6, 2022 Special Board Meeting
 - Approve the Board of Directors Conflict of Interest Policy
 - Matt motions to approve the Consent Agenda
 - Mette seconds the motion
 - Consent Agenda is unanimously approved

- Open Comments (3 minutes/person) – Mette Castor
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon, Tuesday, September 20, 2022, will be read at the meeting.
 - Open comments were received from the public via online form

- Board Succession Committee – Board Appointment for Seat 7, Class C (Strategic Plan Goals #1-6) (10 minutes) – Haley Maglieri
 - Stephen Bentley appointed to fill Seat 7, Class C

- Good News from BFA (5 minutes) – Adam Lucero
 - Girls Volleyball A Team won their game and B Team was winning
 - Boys Soccer won their game 8-0 and are undefeated
 - Record number of kids running for Student Council
 - Goodies with Grandparents was very well attended
 - Franklin Fest was a success
 - 8th graders held a “Week of Service” in honor of 9/11

- Principal’s Report (45 minutes) (Strategic Plan Goals #1-6) – Diana Simpson
 - Written report submitted

Financial Focus:

- Treasurer’s Report (25 minutes) (Strategic Goals #2 and #6) - Adam Lucero/Halsley Hoff

- Finance Committee Update
 - Review the Assurances for Financial Accreditation report
 - Review August 2022 Financials
 - The Finance Committee has reviewed and recommends approval of the August 2022 Financials
 - Vote to approve the August 2022 Financials
 - Adam motions to approve the August 2022 Financials
 - Sarah seconds the motion
 - August 2022 Financials are unanimously approved

- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-6) – (30 minutes)
 - Finance Committee (written report submitted) – Adam Lucero
 - Facility Committee (no written report submitted) – Adam Lucero
 - Community Events Committee (CEC) (written report submitted) – Mette Castor

- School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
- Science, Technology, Engineering and Mathematics (STEM) Committee (No written report submitted) - TBD
- Curriculum Committee (No written report submitted) – Matt Keillor/Keri Street
- Parent Teacher Organization (PTO) Report – (written report submitted) (Strategic Plan Goals #1 and #3) (10 minutes) – Haley Maglieri
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Sarah Nisbet
Review and approval of BFA policies in accordance with the Board/SAC schedule
 - Student Attendance Policy
 - Grading Policy
 - Sarah motions to approve
 - Haley seconds the motion
 - Student Attendance Policy and Grading Policies unanimously approved
- Parent Survey Question Review (10 minutes) – Sarah Nisbet/Keri Street
- Policy Review Schedule (5 minutes) – Sarah Nisbet/Keri Street
 - Review SAC Policy Review Schedule
 - Review updated Board Monthly Schedule
- Consider Resolution to support DCSD MLO/Bond Issue (15 minutes) – Matt Keillor
 - Vote to approve Resolution in support of DCSD MLO override (Draft provided)
 - Matt motions to approve Resolution in support of DCSD MLO override
 - Adam seconds the motion
 - Resolution in support of DCSD MLO override is unanimously approved
- Convene into executive session pursuant to C.R.S. §24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited) (30 minutes) – Matt Keillor
 - Matt motions to convene into executive session at 8:11 pm
 - Adam seconds the motion
 - The motion to convene is unanimously approved
 - Matt Keillor, Stephen Bentley, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street, and Diana Simpson in attendance
 - Matt motions to end the executive session at 9:47 pm
 - Sarah seconds the motion
 - The motion to end the executive session is unanimously approved
 - No votes were taken during the executive session
- Board Training (20 minutes) – Sarah Nisbet
 - Module 15: Data Driven Decisions
 - Module 16: Accountability and Program Assessment
- Board Responsibilities (Strategic Plan Goals #1 and #4) (5 minutes) – Matt Keillor
 - September 23rd Teacher In-Service Board Representatives
 - Next Board newsletter contributor

- Schedule Board classroom visits
- October Board Training: Adam Lucero
 - Module 22: Communication
 - Module 24: Effective Committees
 - Module 26: Parental Involvement
- Calendar:

Ben's Brigade	September 22
In-Service Day	September 23
Parry's Pizza PTO Spirit Day	September 28
Bullyproofing for Parents	October 3
CEC Monthly Meeting	October 4
SAC Monthly Meeting	October 6
Ben's Brigade Workday	October 8
Parent-Teacher Conferences	October 11 and 13
Finance Committee Meeting	October 13
No School, Comp Day	October 15
Fall Break	October 17-21
6 th Grade Outdoor Ed	October 25-29
BFA Board Meeting	October 25
CEC Blood Drive	October 26
- Review Action Items
- Review Votes
- Adjourn
 - Matt motions to adjourn the meeting
 - Mette seconds the motion
 - Matt adjourns the meeting at 9:50 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

Date Modified: 9/21/2022