



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, NOVEMBER 15, 2022

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

## **SECTION 1. BEN FRANKLIN ACADEMY**

### **MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

### **VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

### **STRATEGIC GOALS**

1) Improve educational experience on a continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Matt Keillor
  - Welcome/Announcements
  - Mission/Vision
  - Pledge of Allegiance
  - Amend/Approve Agenda
- Consent Agenda – Matt Keillor
  - Approve the minutes from the October 2022 Board meeting
  - Approve the following policies with no recommended changes:
    - Continuing Disclosure Policy and Procedure
- Good News from BFA – Mette Castor
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
  - Remarks will be limited to three minutes per person. Please see the guidelines at the end of the agenda.
  - Open comments submitted through the online form before noon Mountain Time on Tuesday, November 15, 2022 will be read at the meeting.

**Financial Focus:**

- Treasurer's Report (10 minutes) – Adam Lucero & Halsley Hoff (Strategic Plan Goals #2 and 6)
  - **Vote to approve the CSIP LGIP Resolution**
- Finance Committee Updates (10 minutes)
  - Review 2022-23 Revised Budget - Draft
  - Review September and October Financials
  - The Finance Committee has reviewed and recommends approval of the September and October 2022 Financial Reports.
    - **Vote to approve the September 2022 Financial Reports**
    - **Vote to approve the October 2022 Financial Reports**
- Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Parent Teacher Organization (PTO) Report (10 minutes) – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
  - Finance Committee – (Written report submitted) - Adam Lucero
  - Facility Committee (no written report to be submitted) – Adam Lucero
  - Community Events Committee (CEC) (written report submitted) – Mette Castor
  - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet
  - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Stephen Bentley
  - Curriculum Committee (no written report submitted) Keri Street/Matt Keillor
- Board Succession Planning (10 Minutes) – Haley Maglieri (Strategic Plan Goals #1-#6)
- Policy Review (20 minutes) - Sarah Nisbet (Strategic Plan Goals #1-3 and 6)
  - **Review and approve BFA policies in accordance with the Board/SAC schedule:**
    - Parent Communication Policy
- Parent Survey Question Review (10 minutes) Sarah Nisbet/Keri Street
  - General feedback questions 28-38
- Convene into executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited) (40 minutes) – Matt Keillor
- Board Training (15 minutes) – Adam Lucero
  - Module 09: Board Financial Oversight
  - Module 27: Capital Improvement
  - Module 28: Fund Development Resources

- Board Responsibilities (5 minutes) Matt Keillor
  - Next Board newsletter contributor
- Board Calendar (5 minutes)

End of Trimester	November 16
STEM Meeting, DAC Meeting	November 17
Thanksgiving Break	November 21-25
Raise Right Collections Begin	November 28
SAC Meeting	December 1
Spirit Day	December 2
CEC Meeting	December 6
4 <sup>th</sup> Grade Musical	December 7
5 <sup>th</sup> Grade Musical	December 8
PTO Meeting	December 14
STEM Meeting, Disney and After School	December 15
Choir Concert	
Staff Breakfast	December 16
December Board Meeting	December 20

- Review Action Items
- Review Votes
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

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Date Modified: 11/15/2022