



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, DECEMBER 20, 2022

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

SECTION 1. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) Improve educational experience on a continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Stephen Bentley, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street

Other Attendees: Diana Simpson, Betsy Brown, Erika KranzDamian Bilbao, Jo Suchey
Stacey Marx, Tane Tyler, Stephanie Holt

Zoom Attendees: Deanna Meyer, Rosie Bentley, Jonathan Dennis, SHawk, Colleen Bobbin, Janelle, Pineapple, Greg T, JJ, Jeanne Hackerott, Halsley Hoff

Matt calls the meeting to order at 5:30 pm

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Matt motions to approve Agenda
 - Sarah seconds the motion
 - The Agenda is unanimously approved

- Consent Agenda – Matt Keillor
 - Approve the Minutes from the November 2022 Board Meeting
 - Approve the following policies with no recommended changes:
 - Assistance for Qualified Free and Reduced Lunch Recipients
 - Matt motions to approve Consent Agenda
 - Sarah seconds the motion
 - Consent Agenda is unanimously approved

- Good News from BFA (5 minutes) – Sarah Nisbet
 - 15 days till break countdown with the staff that included games, prizes, dress-ups, and fun things
 - Boys Basketball Team finished 3rd; Girls try-outs this week
 - 4th and 5th grades had their musicals
 - Primary grades enjoyed a presentation by the Children’s Museum about the Gingerbread Man. They also received museum tickets
 - Board/Staff breakfast on the 17th – staff received bonuses

- Open Comments (3 minutes/person) – Mette Castor
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon, Tuesday, December 20, 2022, will be read at the meeting.
 - Open comments were received from the public via online form

- Presentation from Prairie Dog Protection Colorado on prairie dog relocation program (20 minutes) – Deanna Meyer (Strategic Goals #2-3, and #5)

- Principal’s Report (45 minutes) (Strategic Plan Goals #1-6) – Diana Simpson

- Vote to approve resolution to decline participation in Colorado FAMLi program (5 minutes) – Matt Keillor (Strategic Plan Goals #1-2, and #4)
 - Matt motions to approve the resolution
 - Adam seconds the motion
 - The resolution is unanimously approved

Financial Focus:

- Treasurer’s Report (10 minutes) - Adam Lucero/Halsley Hoff (Strategic Goals #2 and #6)

- Finance Committee Updates (10 minutes)
 - Review 2022-2023 Revised Budget
 - Vote to approve the 2022-2023 Revised Budget
Revenue: \$10,308,457
Expenses: \$10,302,385
 - Adam motions to approve 2022-2023 Revised Budget
 - Sarah seconds the motion
 - 2022-2023 Revised Budget unanimously approved
 - Vote to approve the 2022-2023 Revised Budget Resolution
Revenue: \$10,308,457
Expenses: \$10,302,385

- Adam motions to approve 2022-2023 Revised Budget Resolution
 - Keri seconds the motion
 - 2022-2023 Revised Budget Resolution unanimously approved
- Review November Financials
- Finance Committee has reviewed and recommends approval of the November 2022 Financial Reports
 - Adam motions to approve November 2022 Financial Reports
 - Mette seconds the motion
 - November 2022 Financial Reports unanimously approved
- Parent Teacher Organization (PTO) Report – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and #6)
 - Finance Committee (written report submitted) – Adam Lucero
 - Facility Committee (no written report to be submitted) – Adam Lucero
 - Community Events Committee (CEC) (written report submitted) – Mette Castor
 - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Stephen Bentley
 - Curriculum Committee (no written report submitted) – Matt Keillor/Keri Street
- Alliance Update (10 minutes) – Sarah Nisbet (Strategic Plan Goals #1, #2, #6)
- Board Succession Planning (10 minutes) – Haley Maglieri (Strategic Plan Goals #1-6)
 - Nominations due February 17
 - Nominee Q&A Session before March 21 meeting
 - Elections April 10-16
 - Election Results Announced April 18
- Policy Review (10 minutes) – Sara Nisbet/Keri Street (Strategic Plan Goals #1-3 and #6)
 - Mobile Electronic Device Usage Policy
 - Teacher Compensation Policy
 - Volunteer and Visitor Policy
- Parent Survey Question Review (10 minutes) – Sara Nisbet/Keri Street
 - Middle School Questions 39-40
 - Part II BFA Community Questions 1-12
- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited) (30 minutes) – Matt Keillor
 - Matt motions to convene executive session
 - Adam seconds the motion
 - Matt convened the executive session at 8:26 pm

- In attendance: Matt Keillor, Stephen Bentley, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street, Diana Simpson
- No votes were taken
- Matt adjourned executive session at 10:26 pm

- Board Training (20 minutes) – Mette Castor
 - Module 19: Professional Development
 - Module 29: Needs Assessment
- Board Responsibilities (5 minutes) – Matt Keillor (Strategic Plan Goals #1 and #4)
 - Next Board newsletter contributor – Mette Castor

- Calendar:

Winter Break	December 22 – January 4
CEC Meeting	January 3
Spirit Day	January 6
PTO Meeting	January 11
SAC Meeting	January 12
No School – Martin Luther King Jr. Day	January 16
Ben Franklin’s Birthday	January 17
STEM Meeting, DAC Meeting, Main Event Spirit Night	January 19
January Board Meeting	January 24
Ben’s Brigade Meeting	January 26
Sweetheart Ball	January 28

- Review Action Items
- Review Votes
- Adjourn
 - Matt motions to adjourn
 - Everyone seconds the motion
 - Matt adjourns the meeting at 10:31 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to

BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

Date Modified: 1/23/2023