



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, JANUARY 24, 2023

5:30 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVlK0hBQ09Fd3poV>

[k9aUT09](#) Meeting ID: 885 2841 0614

Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
- Consent Agenda (2 minutes) – Matt Keillor
 - Approve Minutes from the December 2022 Board Meeting
- Good News from BFA – Haley Maglieri
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)



- o Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
- o Open comments submitted through the online form before noon Mountain Time on Tuesday, January 24, 2023, will be read at the meeting.
- Convene into executive session pursuant to C.R.S. § 24-6-402(4)(b) for a discussion with attorney to receive legal advice regarding OCR complaint. (20 minutes)
- Principal's Report (45 minutes) - Diana Simpson (Strategic Plan Goals #1-6)

Financial Focus:

- Treasurer's Report (10 minutes) – Adam Lucero & Halsley Hoff (Strategic Plan Goals #2 and 6)
 - o The Finance Committee has reviewed and recommends approval of the December 2022 Financial Report.
 - **Vote to approve the December 2022 Financial Report**
- Parent Teacher Organization (PTO) Report (10 minutes) – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
- Board Committee Reports (30 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6)
 - o Finance Committee – (Written report submitted) - Adam Lucero
 - o Facility Committee (no written report to be submitted) – Adam Lucero
 - o Community Events Committee (CEC) (written report submitted) – Mette Castor
 - o School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
 - o Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Stephen Bentley
 - o Curriculum Committee (no written report submitted) Keri Street/Matt Keillor
 - o Board Succession Committee (15 minutes) – Haley Maglieri
 - Timeline and document needs review
 - Review of Board strengths/needs evaluation
 - **Review/Approve Board of Directors Succession Plan**
- Alliance Update (10 minutes) – Sarah Nisbet (Strategic Plan Goals #1-2, #6)
- Policy Review (10 minutes) – Sarah Nisbet (Strategic Plan Goals #1-3 and 6)
 - o Approve parent survey questions
 - o Review and approve BFA policies in accordance with the Board/SAC schedule:
 - Asset Management Policy
 - Board of Directors Election Policy
 - Uniform Policy and Uniform Standards for All Students Chart and Table



- Board Training (15 minutes) – Haley Maglieri
 - Module 11: Policy Development
 - Module 21: Grant Writing
- Board Responsibilities/Reminders (5 Minutes) – Matt Keillor
 - February Board Training Module 5 and Module 20 (Matt Keillor)
 - Next Board newsletter contributor – (TBD)
- Board Calendar (5 Minutes) – Matt Keillor

January 26	Ben’s Brigade Meeting
January 28	Sweetheart Ball
February 2	SAC Monthly Meeting
February 7	CEC Monthly Meeting
February 8	PTO Monthly Meeting
February 9	Spirit Night at Fajita Pete’s
February 10	Muffins with Mom
February 11	Middle School Dance
February 13-15	Parent-Teacher Conferences
February 16	STEM Monthly Meeting / Finance Committee Monthly Meeting / DAC Winter Forum
February 17	No School – Comp Day
February 20	No School – Presidents’ Day
February 21	February Board Meeting
February 23	Ben’s Brigade Meeting

- Review Action Items
- Review Votes
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the



matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 1/23/23