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## GRADING POLICY

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### SECTION 1. BEN FRANKLIN ACADEMY

#### MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

#### VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

#### PURPOSE

The purpose of this policy is to define the grading scale used by Ben Franklin Academy (BFA), to define the late grading guidelines for the school to ensure consistency in grading and to define when a grade is considered final for the purposes of grade reports.

### SECTION 2. GRADING SCALE

BFA uses the standard 10-point grading scale. Fractions of one-half and above will be rounded up. For example, performance of 89.5% shall be an A- grade.

<b>A+</b>	97-100%	<b>C+</b>	77-79%
<b>A</b>	93-96%	<b>C</b>	73-76%
<b>A-</b>	90-92%	<b>C-</b>	70-72%
<b>B+</b>	87-89%	<b>D+</b>	67-69%
<b>B</b>	83-86%	<b>D</b>	64-66%
<b>B-</b>	80-82%	<b>F</b>	Below 64%

### SECTION 3: LATE HOMEWORK

Students shall be held accountable for completing homework in a timely manner. This will reinforce and prepare them better for classroom instruction and, hopefully, teach them to be more responsible for their work. Ultimately, BFA wants its students to experience success. BFA wants its students to stay on track with all their classes and to realize their greatest potential.

Students are expected to complete high-quality work that is turned in on time. This will improve the quality of all student work.

A student that does not turn in an assignment on time will **not** receive a zero score. Instead, the student will initially receive an Incomplete ("I") on any assignment not turned in or incomplete assignment.

All assignments are due on the assigned date and time as specified by the teacher. The late clock begins when the teacher indicates in Grade Link that the assignment has not been turned in. In general, grades will be recorded within a week of the due date, with the exception of an extended assignment.

Students will have points deducted for all homework that is turned in late in accordance with the following:

**Grades K-5**

- The overall grade will be reduced by 10% per day for a maximum of five (5) school days.
- After five (5) school days, the maximum grade a student can receive is 50%.

**Grades 6-8**

- The overall grade will be reduced by 20% per day for a maximum of five (5) school days.
- After five (5) school days, the maximum grade a student can receive is 0%.

**SECTION 4. EXTRA CREDIT**

Grade levels will establish procedures that may permit students to earn extra credit.

**SECTION 5. GRADE REMEDIATION**

As an academic institution, BFA’s emphasis is on student mastery of the curricula, including the related skills and materials. Grade remediation is the opportunity for students to earn a percentage of additional points back to the original score. Accordingly, teachers at BFA may work with students to ensure that the students have mastered the relevant materials and skills. Grade levels will establish procedures that may permit students to “redo” an assignment or test to gain a percentage of additional points on the original score.

**SECTION 6. FINAL GRADES**

Grades received in any class for a trimester will be deemed “final” two (2) weeks after report cards are issued. Once a grade is deemed final, it cannot be changed for any reason without the approval of a BFA Administrator or a Board Director. In the unlikely event that a change in a final grade is approved, a contemporaneous Addendum to the Report Card must set forth the specific reason(s) for the change in grade and be reviewed and signed by a parent/guardian of the student whose grade is affected, the applicable teacher (if possible), the Principal, and a Board Director. The Addendum to the Report Card will become a permanent part of the student’s academic file.

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