



**BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, MARCH 21, 2023**

5:00 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVlK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Board Succession Committee – (60 Minutes) - Haley Maglieri
 - Board Candidate Introductions and Forum
 - Consent Agenda – Matt Keillor
 - Approve Minutes from the February Board Meeting
 - Approve Minutes from the Special Board Session Meeting
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- Good News from BFA – Keri Street
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, March 21, 2023, will be read at the meeting.

Financial Focus:

- Treasurer’s Report (10 minutes) – Adam Lucero & Halsley Hoff (Strategic Plan Goals #2 and 6)
 - First Review Draft of 2023-2024 Budget (15 minutes) Halsley Hoff/Diana Simpson
 - Review February Dashboard and February Financials
 - The Finance Committee has reviewed and recommends approval of the February 2023 Financial Report.
 - Vote to approve the February 2023 Financial Report
- Principal’s Report (45 minutes) - Diana Simpson (Strategic Plan Goals #1-6)
- Presentation of Parent Survey Results (30 minutes) –Betsy Brown (SAC)/Sarah Nisbet/Keri Street (Strategic Plan Goals #1,3,4)
- Student Survey Questions (10 minutes) - Sarah Nisbet/Keri Street Strategic Plan Goals #1,3,4)
- Parent Teacher Organization (PTO) Report (10 minutes) – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
- Board Committee Reports (30 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6)
 - Facility Committee (no written report to be submitted) – Adam Lucero
 - Community Events Committee (CEC) (written report submitted) – Mette Castor
 - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Stephen Bentley
 - Curriculum Committee (no written report submitted) Keri Street/Matt Keillor
 - Board Succession Committee (15 minutes) – Haley Maglieri

- Policy Review (Strategic Plan Goals #1-3 and 6) (30 minutes) – Keri Street/Sarah Nisbet
 - Field Trip Policy
 - Non-Discrimination Policy
 - Student Discipline Policy
 - Employee Dress Policy
 - Book Donation Policy
 - Uniform Policy and Uniform Standards for All Students Chart and Table

- Board Training (10 minutes) – Keri Street
 - Module 07: Strategic Planning
 - Module 08: Special Education

- Board Responsibilities/Reminders (5 Minutes) – Matt Keillor
 - Activity Planning – Always use Michelle’s Form for Scheduling
 - Record Volunteer Hours

- Summary (5 minutes) – Matt Keillor

Calendar:

March 22	Twisted Sugar Spirit Day
March 23	STEM Committee monthly meeting / DAC monthly meeting / Ben’s Brigade meeting
March 27-31	One Act of Kindness (OAK) Week
March 29	2 nd Grade Musical
March 30	3 rd Grade Musical
April 3-12	Testing Days
April 4	CEC monthly meeting
April 5	Class Photo Day/Formal Uniform Day/Disney Choir Parent Meeting/Full-day Kindie Musical
April 6	SAC monthly meeting/ 1 st Grade Musical
April 7	Rockies Spirit Day
April 12	Disneyland Choir Performance / PTO meeting and Mom’s Night Out
April 13	Finance Committee meeting
April 14-17	Disneyland Choir Trip
April 14	2 nd Grade Ellis Island Performance and Celebration
April 18	BFA Board Meeting

- Review Action Items
- Review Votes

- Review Future Board Agenda Items
 - Back-up plan for Board Elections
 - Board Training for April: Modules 01 and 18 (Board Self-Assessment and Selecting, Reviewing and Supporting the Administrator) Adam Lucero
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/20/2023