

ben franklin academy

PTO

13 virtues. one mission.

Ben Franklin Academy PTO MEETING

Date: 3/8/23 Time: 6:30-8:00 p

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Janelle Nichols

1. Calendar Review
 - a. Twisted Sugar Spirit Event, March 22, All day
 - b. PTO Mtg Apr 19
 - c. Robeks Spirit Night, Apr 22 (12-6pm)
 - d. Spring Social April 29, 3-8pm
 - e. Last PTO Mtg, May 7, Redstone Park, 5-7pm
 - f. Room Parent Happy Hour, Postinos
 - g. 8th Grade Dinner, May 23 (6-8pm)
 - h. Pirate's Cove, June 25
2. BENefit Bash
 - a. April 1st, 5- 9:30pm
3. Elections
 - a. April 23-29
4. MNO Thank You
 - a. Packed house, enjoyed the goodie bags, fun was had!
 - b. Issues with Los Dos Potrillos
5. Committee Reports
 - a. Teacher Appreciation: trimester gifts are coming
 - b. Raise Right: Collection April 10-16
 - c. Yearbook: Yearbook elective has ended, Plugging in last minute photos and last minute edits, Yearbook goes to printer on March 21. We have plenty of photos.
 - d. Cara Brzezicki will help with marketing flyers going forward this year. If needed Briauna Smythe will help too.
 - e. Ben's Brigade: Fire station family outing in January, Dad's night out in January at Main Event, Worked with Monte to figure out repairs needed for light poles, will be helping Ms. Johnson move some theatre items soon as well as planning a work day with Monte

Vice President: Alissa Motazed

1. Volunteer of the Month
 - a. New parking spot sign is on its way
 - b. Only one volunteer of the month due to a parking spot issue
 - c. Lindsey Brightmire- volunteers in lunch room, gift card
2. End of Year Volunteer Appreciation Gifts
 - a. Still figuring this out

Secretary: Erin Crowe

1. Vote Review
 - a. 1 vote on Beebots for Lauren Flint, passed 6-0, this was a re-vote due to price increases
2. Upcoming PTO Elections
 - a. Website has been updated, info has gone out in newsletter, Facebook, sandwich board
 - b. Nominations open this Sunday March 12 and run through the 26
 - c. When nominations open an email will be sent to PTO and a blast from the school will go out,
 - d. Nominees will then receive an email from Secretary to accept their nominations and provide some information
 - e. Elections will take place April 23-29

Treasurer: Christiana Sparks

1. Month to Month Changes
 - a. Kroger- \$2500, Amazon Smile- \$300
 - b. Amazon Smile will not be available anymore
 - c. Main Event- \$300
 - d. Uniform sale \$700 and Spirit Wear Sale- \$370
 - e. Expenses- field day, pirates cove, benefit bash software, sweetheart ball gelato, staff dinner for conferences, lunch for volunteers at hearing/vision day
2. Uniform Sale Re-do
 - a. Jessica would like to redo a sale on a Saturday
3. Bank Balances
 - a. Savings \$27,787 Checking-\$50,456, total \$78,243
4. Form 990 Filing
 - a. Starting to work on filing tax return

Social Coordinator: Ewelina Chrzanowski

1. Sweetheart Ball Photo Update
 - a. Photos have been delivered and will be distributed soon, working on matching photos with names
2. Mother Son Nerf War
 - a. April 29, 3-8pm
 - b. Looking for volunteers
 - c. At school or Path Movement

Fundraising: Andrey Flanigan

1. BENefit Bash
 - a. Tickets go on sale tomorrow in newsletter, \$50 per person
 - b. We are looking for Auction items, silent and live
 - c. Compiling list of volunteers who have reached out
 - d. Looking for donations of wine and liquor, can it be brought into the office?
 - e. Live Music
 - f. Cranellis is catering
 - g. Will need day of and during event help
 - h. There will be a flat donation option for those who can't attend, they can also bid on silent auction
 - i. Other family is welcome to come
2. Committee reports
 - a. Sponsorships
 - i. Signs go out after spring break, can they be in the front lawn again? And also grassy area by B lane?
 - ii. Video shout outs have been going out, please go and like those posts
 - iii. Gathering auction items from sponsors
 - iv. Yearbook has photos for sponsors but need to get one more updated
 - v. Field Day shirts, give Janelle logos, send in a specific order you want on shirts
 - b. Spirit Wear
 - i. Still looking at 3rd parties, getting samples
 - c. Spirit Nights
 - i. Skate City in May most likely, if no dates available we will be looking for another idea
 - d. Spirit Rock
 - i. Going ok, ideas for next year: add contact for people who are willing to paint for a fee, ice melt bucket nearby would be helpful.

Room Parent Coordinator: Anne Chacon

1. Room Parent Happy Hour
 - a. Postinos, sign up will come out next month, will be on May 17