



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, FEBRUARY 21, 2023

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

SECTION 1. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) Improve educational experience on a continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Stephen Bentley, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street

Other Attendees: Diana Simpson, Halsley Hoff, Michelle Bynum, Betsy Brown, Erika Kranz, Melody Matthews

Online Attendees: Kevin, Greg T, Stephanie Ortiz, Jen Jones, Judy Silva, Alaina Tinney, Lyndsie Oldroyd, Candice McGinty, Carrie Keen, Dana Gryniewicz, Carl Jordan, David W, Erin Crowe, Roxie Bebtley, Brad, Sheri, Jannelle Nichols, MaryAnn Ahlstrom, Amy Baugh, Amanda Trenck

Matt calls the meeting to order at 5:30 pm

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Matt motions to approve the Agenda
 - Sarah seconds the motion

- The Agenda is unanimously approved
- Board Election Townhall Session (30 Minutes) – Haley Maglieri
- Consent Agenda (2 Minutes) – Matt Keillor
 - Approve Minutes from January 2023 Board Meeting
 - Approve Minutes from February 2nd Special Board Meeting
 - Matt motions to approve the Consent Agenda
 - Sarah seconds the motion
 - Consent Agenda is unanimously approved
- Good News from BFA – Matt Keillor
 - Art Display
 - MS Charity Week is coming up
 - Muffins with Mom
 - 3rd Graders got to see a helicopter
 - Parent/Teacher Conferences
 - SAC Survey had 482 respondents
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, February 21, 2023, will be read at the meeting.

Financial Focus:

- Treasurer's Report (10 Minutes) – Adam Lucero & Halsley Hoff (Strategic Plan Goals #2 and 6)
 - The Finance Committee has reviewed and recommends approval of the January 2023 Financial Report.
 - Vote to approve the January 2023 Financial Report
 - Adam motions to approve the January 2023 Financial Report
 - Matt seconds the motion
 - January 2023 Financial Report unanimously approved
- Principal's Report (45 Minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Parent Teacher Organization (PTO) Report (10 Minutes) – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
- Board Committee Reports (30 Minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6)
 - Facility Committee (no written report submitted) – Adam Lucero
 - Community Events Committee (CEC) (no written report submitted) – Mette Castor
 - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Stephen Bentley
 - Curriculum Committee (no written report submitted) – Keri Street/Matt Keillor
 - Uniform Update – Sarah Nisbet

- Board Succession Committee (15 Minutes) – Haley Maglieri
- Alliance Update (10 Minutes) – Sarah Nisbet (Strategic Plan Goals #1-2 and 6)
 - March 28th next Alliance meeting
 - May 9th Alliance Happy Hour
- Policy Review (Strategic Plan Goals #1-3 and 6) (15 Minutes) – Keri Street/Sarah Nisbet
 - Inventory Management Policy
 - Book Donation Policy – Moved to March meeting
 - Financial Accounting and Reporting Policies and Procedures
- Board Training (10 Minutes) – Matt Keillor
 - Module 05: Holding Productive Meetings
 - Module 30: Additional Best Practices
- Board Responsibilities/Reminders (5 Minutes) – Matt Keillor
- Board Calendar (5 Minutes) – Matt Keillor

February 23	Ben's Brigade Meeting/SAC Networking Series-RSCP Policy
March 1	End of Trimester/Formal Uniform Day/Mom's Night Out
March 2	SAC Monthly Meeting
March 3	Spirit Day/MS Musical Performance
March 4	MS Musical Performance
March 7	CEC Monthly Meeting
March 8	PTO Monthly Meeting
March 9	Family Fun Night/Finance Committee Meeting
March 10	Dress of Choice Day
March 13-17	Spring Break
March 21	Candidates Q&A Forum/March Board Meeting
March 23	Ben's Brigade Meeting/STEM Committee Meeting/DAC Meeting

- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - Board Training: Modules 7 & 8 (Strategic Planning and Special Education Issues for Charter Schools) – Keri Street
- Adjourn

- Matt motions to adjourn the meeting
- Adam seconds the motion
- Matt adjourns the meeting at 8:17 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

Date Modified: 03/31/2023