



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, MAY 16TH, 2023

5:30 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting
<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>
Meeting ID: 885 2841 0614
Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Consent Agenda (2 minutes) – Matt Keillor
 - Approve Minutes from May 9th Special Board Meeting
 - Good News from BFA – Stephen Bentley
 - Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Tuesday,
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May 16, 2023, will be read at the meeting.

- Outgoing Board Member Recognition (5 Minutes) – Sarah Nisbet
- Board Succession Committee
 - Vote to select incoming Board President and Treasurer – Matt Keillor

Financial Focus:

- Treasurer's Report (10 minutes) – Adam Lucero & Halsley Hoff (Strategic Plan Goals #2 and 6)
 - Approval of Finance Committee Chair and Vice Chair
 - Chair: Lance Klassen
 - Vice Chair: Brendon Cussio
 - Secretary: Kyle Schlenker
 - The Finance Committee has reviewed and recommends approval of the April 2023 Financial Report
 - Vote to Approve the April 2023 Financial Report
 - Vote to Approve the Final Revised 2022-2023 Budget
 - Vote to Approve the Final Revised 2022-2023 Budget Resolution
 - Review the Proposed 2023-2024 Budget
- Parent Teacher Organization (PTO) Report (10 minutes) – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
 - Review and vote to approve the 2023-2024 PTO events calendar
- Board Committee Reports (20 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6)
 - Facility Committee (written report to be submitted) – Adam Lucero
 - Community Events Committee (CEC) (written report submitted) – Mette Castor
 - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Stephen Bentley
 - Curriculum Committee (no written report submitted) Keri Street/Matt Keillor
 - Board Succession Committee (15 minutes) – Haley Maglieri
- Strategic Plan (10 minutes) – Haley Maglieri
 - Review Strategic Plan
- Ben Franklin Academy Charter School Board Director Agreement and Board Director Certification Form – First Review (5 minutes) – Matt Keillor
 - Review Ben Franklin Academy Charter School Board Director Agreement
 - Review Ben Franklin Academy Charter School Board Director Certification Form

- Approve Independent Attorney-of-record – Matt Keillor
 - Vote regarding the appointment of Counsel of Record for 2023-2024
- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session) (60 minutes) – Matt Keillor
- Principal Evaluation and Compensation (10 minutes) – Matt Keillor
 - Vote to approve Principal bonus for 2023-2024
 - Vote to approve Principal contract for 2023-2024
- Board Training (10 minutes) – Mette Castor
 - Module 06: Promoting the Vision and Mission
 - Module 17: Sunshine Law
- Board Working Meeting/Retreat (10 minutes) – (TBD 2023-2024 President)
 - Identify Agenda Items and Assignments
 - Assign Board Self-Evaluation Responsibility
- Summary (5 minutes) – Matt Keillor
- Calendar:

May 18	Cave Simulator, STEM Committee meeting
May 22	Field Day – K, 1, 4, 5 th grade
May 23	Field Day – 2, 3 rd grade, 8 th grade dinner
May 24	Preschool Graduation
May 25	8 th Grade Graduation, AR Dress of Choice Day
May 26	Last Day of School
May 29	Memorial Day
May 30	Teacher World Day
June 15	Finance Committee Meeting, DAC Meeting
July 27	BFA Board Retreat/Working Meeting
August 9	First Day of 2023-2024 School Year

- Review Action Items: 8th Grade Graduation Thank You Notes
- Review Votes
- Assign Newsletter Item

- Review Future Board Agenda Items
 - Approve Revised Strategic Plan
 - Sign Board Director Agreements/Board Certification Forms
 - Board Evaluation
 - Committee Year-End Reports
 - 2023-24 Board Calendar
 - Resolution re: Officers and Directors
 - New Board member mentors
 - Parent Survey Follow-up plans
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 5/15/2023