



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, APRIL 18, 2023

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

SECTION 1. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) Improve educational experience on a continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Stephen Bentley, Mette Castor, Adam Lucero, Haley Maglieri, Sarah Nisbet, Keri Street

Other Attendees: Diana Simpson, Sarah Boland, Michelle Bynum, Betsy Brown, Erika Kranz, Melody Matthews

Online Attendees: Jeff Bullock, Janelle Nichols, Alaina Tinney, Rosie Bentley, Greg Todd, Katie Duncan, Halsley Hoff, Colleen Bobbin, Jen Hollingshead, Sheri Dethlefs, Sara Hawkins, Lauren Flint

Matt calls the meeting to order at 5:56 pm

- Opening (5 minutes) – Matt Keillor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Matt motions to approve the Agenda
 - Mette seconds the motion
 - The Agenda is unanimously approved

- Board Succession Committee (60 Minutes) – Haley Maglieri
 - Board Candidate Introductions and Forum
- Consent Agenda (2 Minutes) – Matt Keillor
 - Approve Minutes from February Board Meeting
 - Approve Minutes from March Board Meeting
 - Approve Minutes from March 27th Special Board Meeting
- Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, April 18, 2023, will be read at the meeting.
 - Open comments were received from the public
- Good News from BFA – Adam Lucero
 - CMAS Testing is complete
 - HawkQuest brought in birds of prey for an in-class field trip for science classes
 - Choir trip to Disneyland was a huge success
 - 2nd Grade had their Ellis Island event
 - MS Boys Volleyball is undefeated
 - 7th Grade has a field trip to Redstone Park coming up
 - Mrs. Mares' class had visitors in class to tell their immigration stories
- Board of Directors Election Results (5 Minutes) – Haley Maglieri
 - Announce and vote acceptance of the results of the School Voting Group for Seats 5 and 6, Class C (a three-year term)
 - Stephen Bentley Elected for Seat 5 by the Parent Voting Group
 - Adam Lucero Elected for Seat 6 by the Parent Voting Group
 - Matt motions to accept the results of the School Voting Group
 - Sarah seconds the motion
 - The Board accepts the results of the School Voting Group
- Board of Directors Appointment (10 Minutes) – Matt Keillor
 - The Board will appoint a new member for Seat 7, Class C (a three-year term)
 - The Board appoints to Melody Matthews Seat 7, Class C

Financial Focus:

- Treasurer's Report (10 Minutes) – Adam Lucero & Halsley Hoff (Strategic Plan Goals #2 and 6)
 - The Finance Committee has reviewed and recommends approval of the March 2023 Financial Report
 - Vote to Approve March 2023 Financials
 - Review of the Final Revised 2022-2023 Budget
 - Review of the Proposed 2023-2024 Budget
 - Adam motions to approve the March 2023 Financial Report
 - Haley seconds the motion
 - March 2023 Financial Report unanimously approved
- Principal's Report (45 Minutes) – Diana Simpson (Strategic Plan Goals #1-6)

- Parent Teacher Organization (PTO) Report (10 Minutes) – Haley Maglieri (written report submitted) (Strategic Plan Goal #3)
- Short Break
 - Break at 7:30 pm
 - Reconvened at 7:38 pm
- Presentation of Student Survey Results (30 Minutes) – Betsy Brown (SAC)/Sarah Nisbet/Keri Street (Strategic Plan Goals #1,3,4)
- Student Survey Questions (10 Minutes) - Sarah Nisbet/Keri Street (Strategic Plan Goals #1,3,4)
- Board Committee Reports (30 Minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6)
 - Facility Committee (no written report submitted) – Adam Lucero
 - Community Events Committee (CEC) (no written report submitted) – Mette Castor
 - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet/Keri Street
 - Science, Technology, Engineering and Mathematics (STEM) Committee (no written report submitted) – Stephen Bentley
 - Curriculum Committee (no written report submitted) – Keri Street/Matt Keillor
 - Uniform Update – Sarah Nisbet
 - Board Succession Committee (15 Minutes) – Haley Maglieri
 - Prairie Dog Committee (no written report submitted) – Mette Castor
- Board Training (10 Minutes) – Adam Lucero
 - Module 01: Board Self-Assessment
 - Module 18: Selecting, Reviewing and Supporting the Administrator
- Strategic Plan Working Session (5 Minutes) – Matt Keillor
 - Schedule Strategic Planning Session and attendees
- Discuss Schedule for Board Working Meeting/Retreat (5 Minutes) – Matt Keillor
 - Tuesday, July 25, 2023
- Board Responsibilities/Reminders (5 Minutes) – Matt Keillor

Calendar:

April 19	PTO Meeting
April 20	DAC Monthly Meeting
April 24-28	PTO Elections
April 27	Ben's Brigade Meeting, SAC Networking Series – Recruitment
April 28	Donuts with Dads

April 29	Spring Social – Mother/Son Event
May 2	CEC Monthly Meeting
May 3	Skate City Spirit Night
May 4	SAC Monthly Meeting
May 5	Spirit Day
May 8-10	3 rd and 5 th Grade Science Fair
May 11	Finance Committee Meeting, DAC Meeting
May 15-18	Cave Simulator
May 16	May Monthly Board Meeting, After-School Musical Performance

- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - New Board Member Participation in May
 - Principal Performance Review in May
- Board Training for May – Mette Castor
 - Module 06: Promoting the Vision and Mission
 - Module 17: Sunshine Law
- Adjourn
 - Matt motions to adjourn the meeting
 - Stephen seconds the motion
 - Matt adjourns the meeting at 8:48 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

Date Modified: 04/18/2023