

**Ben Franklin Academy  
Finance Committee Meeting Minutes  
November 9, 2023**

Meeting called to order at 6:06pm

In Attendance: – Halsley Hoff, Lance Klassen, Sarah Nisbet, Liz Elder, Kyle Schlenker, Jill Noble, Drew Wunderlich and Brendon Cussio

**Meet the Auditor**

The Auditor reviewed the previous year audit, clean opinion, and management letter.

**October 2023 Financial Statement Review**

The Finance Committee reviewed the October 2023 financial statements. The financial statements appear to be in line with expectations and the Committee recommends approval. The CSIP investment term matured and new term is under review.

**Review Draft 2023/2024 Revised Budget**

The Finance Committee reviewed the Draft 2023/2024 Revised Budget.

**Ben Franklin Finance Committee Bylaws Review & Update**

The Finance Committee reviewed the Bylaws and sent revisions to the Board for review and approval.

Meeting adjourned – 8:10