



Ben Franklin Academy
PTO MEETING MINUTES
Date: 12/13/23 Time: 6:00-7:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Janelle Nichols

1. Thank you! - We have accomplished a lot as a group for the year and Janelle expressed a huge "thank you" to all for everyone's hard work!
2. Committee Reports
 - a. Ben's Brigade
 - i. Meeting tomorrow, December 14
 - ii. During meeting will determine a date to reschedule Dad's Night Out
 - b. Teacher Appreciation
 - i. Chips and Salsa were distributed to teachers
 - ii. Working to plan out appreciation items/dates for second half of the school year.
 - c. Virtues Awareness
 - i. Check out the board, it has been updated and looks great!
 - d. Yearbook
 - i. The Yearbook Elective has started and the kids are working to put together the layout for the yearbook.
 - e. Raise Right
 - i. Collected \$24,000, up from last year's total - we have a very generous community!

Vice President: Alissa Motazedi

1. Holiday Party- this evening!
2. Volunteer of the Month - Mason MacDonald who has been very helpful with the Verteran's Day Celebration.

Secretary: Kelly Dees

1. Vote Log - no new votes

Treasurer: Christiana Sparks

1. Month to Month Changes
 - i. Collected Raise Right Money (fully funded in December), outstanding sponsorships due (\$500), outstanding Spirit Night contributions and total from the last Spirit Wear Store in the amount of \$2,500.
 - ii. Expenses for the AR Awards
2. Bank Balances
 - i. Checking Account \$57,839
 - ii. Savings Account \$27,822
 - iii. PayPal Account \$190
 - iv. Total \$85,850

Social Coordinator: Ewelina Chrzanowski

1. Sweetheart Ball
 - i. Mardi Gras Masquerade Theme on January 27 from 6:30 - 8:30 pm
 - ii. Will be an arts and crafts table where girls can make/decorate their own masks
 - iii. Gelato will be offered again. A new DJ and photographer have been contracted
 - iv. Preschool will be included this year and able to attend the event now that they are on MySchoolBucks
 - v. Tickets will go on sale through MySchoolBucks after Winter Break
2. Ben's Birthday
 - i. Will celebrate on January 17, 2024
 - ii. Cookies will be distributed again this year (sugar cookies with allergy friendly options)

Fundraising: Andrey Flanigan

1. Spirit Wear
 - i. Second store has closed (31 orders) and items will be distributed next week before Winter Break
2. Sponsorship Update
 - i. Sponsorship listing sent out, please review the list and think of any ways to incorporate sponsor in events
 - ii. Sponsor videos have been collected and links to view them will be distributed in school correspondence
 - iii. Emails have been sent to introduce sponsors to event chairs that might be good fits to support each particular event
3. Spirit Nights
 - i. Raised \$325 front he Zell's Spirit Night

- ii. Two more days left for the Digital Donuts Event
- iii. Working to incorporate sponsors in Spirit Nights for second half of the year

Room Parent Coordinator: Amy Marks

- 1. Holiday Parties
 - i. Holiday Party emails have gone out
 - ii. Please forward all holiday party volunteer names to Amy and remember try for no repeat volunteers from previous parties unless short on assistance
 - iii. Raise Right totals for each teacher will be emailed

Board Liaison: Keri Street

- 1. Thank you to the PTO Members!
- 2. There are (2) Board positions available. Think about who you might nominate and you are encouraged to nominate yourself! Serving on the Board is the best way to ensure BFA stays the institution it is and support the school.
- 3. Shared by Hayley Maglieri that the Charter Renewal Process began yesterday in Castle Rock. A thorough presentation was given on BFA and a video (created by a professional vendor this year) shared. It is believed the Board will extend the school Charter for another 5 years.

Next Meeting Date: Wednesday, January 10, 2024 - Wishing all a Happy and Healthy Holiday Season!