



SAC MEETING MINUTES

SEPTEMBER 3, 2024

Attendees included Diana Simpson, Erika Kranz, Lara Chatterton, Nasrin Khalili, Karen Ramon, Melody Matthews, Kambis Khalili, Allison Inman, Amanda Raddatz.

- I. OPEN MEETING AT 4:33 PM
- II. TASKS
 - A. BFA UPDATE – CMAS Scores, Goodies with Grandparents, UIP looking for SAC feedback
 - B. BOARD UPDATE – The Board reviewed last year’s fall survey and approved the same questions as before. Board Meeting of the school year will be on Tuesday, September 17th, 2024.
 - C. OFFICER POSITIONS:
 1. Chair - Karen Ramon
 2. Vice-Chair - to be determined
 3. Recorder - Amanda Raddatz
 4. DAC Liaison - James Lidstone
 5. Parent Representative - Lara Chatterton
 - D. VOTING MEMBERS:
 1. Chair - Karen Ramon
 2. Vice-Chair - to be determined
 3. Parent Representative/DAC Liaison - James Lidstone
 4. Parent Representative - Lara Chatterton
 5. Principal - Diana Simpson
 6. Teacher Representative - Alison Inman
 7. Recorder - Amanda Raddatz
 8. Community Representative - per Diana Simpson’s appointment
 - E. PARENT SATISFACTION SURVEY TIMELINE AND MEETING SCHEDULE – Board approved last year’s fall survey questions.



1. Erika Kranz transferred Survey Monkey access to Amanda Raddatz
2. General look through of questions, some particular “bugs” previously mentioned/found by Betsy when doing the data was reported and to be fixed.
3. Lara Chatterton will head the Fall Survey changes, update teacher names, etc.
4. Discussion on reward systems to increase survey participation
 - Detail the purpose of the survey at the start of the survey
 - classroom awards
 - extra volunteer hours for filling out survey.
 - handing out printed sheets for kids to bring home reminders to do the survey.
 - 2 week window possible to complete survey

Meeting adjourned at 5:45 pm

All School Accountability Committee (“SAC”) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy SAC works for the students, parents and patrons of Ben Franklin Academy in promoting the mission and vision of the school. Community input that is helpful to meeting the challenge of educating our children is always welcome. Thus, the SAC welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

During open comments please limit your remarks to two minutes. Groups with similar viewpoints are encouraged to select one spokesperson to address the SAC.

The SAC may choose to respond to public comments during this open forum but is not required to do so. The SAC will only take action on items listed on the agenda. For other matters, the SAC will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.