

**President: Janelle Nichols**

1. Review Calendar
  - a. Ben Franklin's Birthday is Friday, January 17
  - b. Review of calendar and upcoming events in February through the end of the year.
  - c. Will send a revised calendar out with meeting minutes.
2. Committee Reports
  - a. Ben's Brigade
    - i. Guys Night Out is scheduled for January 23
    - ii. The ground leveling has been completed for the STEAM Committee shed and the robotics table is in the process of being built
  - b. Teacher Appreciation
    - i. Conferences on February 11 and 13, Panera for one evening and the Baking Committee for the other
    - ii. theme "Stranger Things" or "Cinco de Mayo"
  - c. Uniform Buy Back
    - i. gathered (15) volunteers to assist in the separation of the donations and sort by size.
    - ii. There are a good portion of the donated uniforms that will need to be cleaned.
    - iii. Janelle is working to have all donations pulled from the PTO shed and brought into the school for sorting. Plan to have it complete for a sale at conferences in February.

**Vice President: Andrey Flanigan**

1. Volunteers of the Month
  - a. Gift Card - Becky Glace
  - b. Parking Spot - The Dawson Family
2. Confirmed Pirate's Cove Date - June 14, 2025

**Secretary: Kelly Dees**

1. Vote Log Review - purchase of a new ice maker for the Teacher's Lounge approved

**Treasurer: Christiana Sparks**

1. Month to month changes

- a. Collected spirit event checks for Krispy Kreme \$385 and Zelle's \$85
  - b. Raise Right amount paid out \$22,428
  - c. PTO Holiday Party \$665
  - d. BENefit Bash - initial bills/deposits paid
  - e. Sweetheart Ball - initial bill/deposits paid
  - f. Thank An Aide Day \$250
  - g. Staff Gift Cards \$275 (for various gifts)
2. Bank Balances
    - a. checking account \$55,779
    - b. savings account \$27,829
    - c. total \$83,608

**Social Coordinator: Ewelina Chrzanowski**

1. Sweetheart Ball
  - a. Tickets are for sale on MySchoolBucks (will close January 24, 2025)
  - b. Tickets Sales currently behind from this time last year
2. Ben's Birthday on Friday, January 17 - sugar cookies will be distributed (Wave the Grain will provide allergy sensitive cookies)
3. Mom's Night Out tentative date of April 22 from 5:00 - 7:00 pm at Prost

**Fundraising: Erin Wiley**

1. Committee Reports
  - a. Spirit Wear -
    - i. Next store will open the first two weeks of March with delivery the first week of April
  - b. Spirit Nights
    - i. High Society Pizza on January 29, 2025 - all day
  - c. Sponsorships -
    - i. Working on tax letter distributions for each sponsor
    - ii. Coordinating BENefit Bash Sponsor Ticket distribution
    - iii. Donations from sponsors for BENefit Bash
    - iv. Setting next Mingle Date
    - v. Teacher Appreciation Week after the BENefit Bash
  - d. Spirit Rock
    - i. Mostly booked for the remainder of the year, a few openings in April
2. BENefit Bash
  - a. Tickets are for sale on MySchoolBucks
  - b. Early Bird Ticket pricing will end on January 31, 2025, after that prices will increase by \$25 per ticket
  - c. January 27 thinking of distributing flyers during carpool, similar to invite
  - d. Auction Procurement - need assistance going to local businesses and in need of Live Auction Items (5-7 total)

- e. Asks have been made to the teachers to volunteer their time for auction items
- f. Push has been made to Room Parents/Classrooms for basket assembly and collections - boxes will be designated per classroom for each basket

**Room Parent Coordinator: Amy Marks**

1. Raise Right
  - a. Working to notify parents of the amount and gift cards given to teachers
2. BENefit Bash Baskets
  - a. All Room Parents should be working with their paired classrooms on their SignUpGenius
  - b. Items should not be delivered to school prior to January 30 and 31
  - c. Asking that all baskets be ready to go by February 7
3. Valentine's Day Parties
  - a. Template will be distributed for planning
  - b. Party Volunteers -
    - i. only eligible to attend one party per year,
    - ii. can only act as the team lead for one party,
    - iii. each household can only volunteer for one party per year, if you do not attend the party you sign up for that will count as your volunteer opportunity for the year,
    - iv. can only volunteer for one party per day (no split time between classrooms),
    - v. no additional children may attend the classroom parties,
    - vi. and policy to sign students out at the conclusion of each party.

**Additional**

1. National School Choice Week - January 26 - February 1, 2025
2. Charity Week - week prior to Spring Break (March 10-14) and Dodgeball for Dollars will be that Friday, March 14, 2025

**Next Meeting Date:** Wednesday, February 12 at 6:30 pm (via ZOOM)