



Ben Franklin School Accountability Committee

September 2, 2025

4:30

Location

Ben Franklin Academy Conference Room

Zoom Link:

<https://us06web.zoom.us/j/81611290556?pwd=HiRjHtTsQ6cpBhoJisqbhKWFDEAZMt.1>

Meeting ID: 816 1129 0556

Passcode: 8ipEYG

2025-26 SAC Priorities

By-laws

Advise on Improvement Plans

Support Principal in preparing the Unified Improvement Plan (UIP) and applicable Performance/Turnaround Plans.

Quarterly Review Topics

Assess leadership and infrastructure impact on plan implementation.

Discuss safe school policies (excluding sensitive details).

Gather and address community concerns.

Present annual educational performance data.

Public Engagement

Host meetings and hearings for Priority Improvement/Turnaround Plans as needed.

Promote parent engagement and support district policies.

Community Feedback & Reporting

Provide input to Principal and District Accountability Committee (DAC).

Fulfill additional duties per Board and Superintendent directives.

AGENDA

Time	Topic	Facilitator
4:30	Meeting Logistics (5 minutes) <ul style="list-style-type: none"> Welcome/Roll Call/Confirm Quorum (Majority of Existing Members) Approval of previous minutes (May 2025) 	SAC Representative
4:35	Discussion of SAC Subcommittee Formation (5-10 minutes) <ul style="list-style-type: none"> Membership/Communications Survey Engagement/Data 	SAC Representatives
4:40	Principal Updates (5-10 minutes) <ul style="list-style-type: none"> CMAS results 	Diana Simpson
4:45	DAC Report (5-10 minutes)	James Lidstone
4:50	Board Updates (5-10 minutes)	Joe Dawson
4:55	Business Items (20-30 minutes) <ul style="list-style-type: none"> Bylaw review Voting member review and Chair, Vice-Chair, DAC Liaison, Recorder Fall Survey – refinement/questions (scale of responses), timeline, testing 	Meeting participants
5:25	Open comments and Wrap-up	Meeting Participants
5:30	Adjournment	SAC Representative



SAC Meeting Norms

- Start and end on time.
- Actively listen and seek to understand.
- Come prepared and informed.
- Cultivate dynamic and respectful discussions with wide participation in order to reach consensus.
- Make all reasonable efforts to include staff membership in any decision-making processes.

Communication

For information contact SAC at: sac@bfacademy.org

Agendas, minutes, handouts can be found at [School Accountability Committee](#)

SAC Meeting Dates

09/02/2025 Meeting + Social	01/06/2026 – Virtual only
10/07/2025 Hybrid format	02/03/2026 – Virtual only
11/04/2025 Hybrid format	03/03/2026 – Hybrid format
12/02/2025 – Social Event Only	04/07/2026 – Hybrid format

SAC Purpose

The purpose of the SAC is to provide accountability in an advisory capacity by informing, encouraging and providing opportunities for parent and community stakeholders to be involved in the planning and evaluation of the school’s instructional program and quality improvement processes. The SAC makes recommendations concerning the school’s budget, performance/improvement plan, and meets at least quarterly to discuss implementation of the school’s plan and other progress pertinent to the school’s accreditation contract with the Board of Education. Final decision-making authority rests with the Principal or other person or group receiving the recommendation from the SAC (e.g., the Superintendent, District Accountability Committee (“DAC”), Board of Education, or BFA Board).

SAC Membership

Name	Term	Appointment Voting
		Principal
		Teacher
		Parent or legal guardian
		Parent or legal guardian
		Parent or legal guardian
		PTS adult
		Community Member