



OUR MISSION: Our mission is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

OUR VISION: Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

JOB TITLE: STUDENT SUPPORT PARA PROFESSIONAL

REPORTS TO: Principal

POSITION SUMMARY

The ideal candidate must have a strong Student Support or teaching background and fully support the mission of Ben Franklin Academy. The Student Support Para Professional primarily works with students who have identified disabilities and mild to moderate needs. Applicant must demonstrate the ability to assist in instruction of reading, writing and math skills.

SCHEDULE

- Full-Time
- Monday – Friday, 8am – 4pm
- 175 Agreement days (student days plus 5 flex)

TYPICAL RESPONSIBILITIES

- Assist in developing a support system for students with challenging needs
- Supervise students with disabilities on playgrounds, in halls and classrooms
- Assist in the preparation of instructional materials as requested
- Work with students with academic and/or behavioral challenges in a K-8 setting

GENERAL EXPECTATIONS

- Flexible
- Carry out instructions from licensed special and general education staff
- Work effectively with supervisors and co-workers
- Perform responsibilities without close supervision
- Effectively communicate with the Ben Franklin Academy staff, school community and the public at large
- Meet attendance standards and work the hours necessary to perform the essential functions of the job
- Maintain a generally positive attitude
- Observe all Ben Franklin Academy policies and procedures

ESSENTIAL ENVIRONMENTAL & PHYSICAL DEMANDS

- Mostly clean and comfortable
- Occasional lifting five (5) to fifty (50) pounds
- Frequent bending, stooping, walking, standing, kneeling, squatting, reaching, and sitting

MINIMUM EDUCATION

High school graduate or equivalent

LICENSES OR CERTIFICATION

First Aid/CPR Preferred

SUPERVISORY DUTIES

None

COMPENSATION & BENEFITS

- Dependent on experience
- Hourly pay range starts at \$19.00/hour
- PERA (Public Employees' Retirement Association of Colorado)
- Employee Assistance Program (EAP)
- Voluntary 401(k) retirement plan options
- Benefits (upon full time employment) Medical, vision & dental insurance (Currently 80% employee only premium paid by BFA)
 - Benefit stipend
 - Health and/or Dependent Care Savings Account (FSA)
 - Life Insurance, Long & Short-Term Disability (full premium paid by BFA)
 - Sick Leave & Paid Time Off

POSTING CLOSING DATE: Open until position filled

For more information, please visit <http://www.bfacademy.org/careers/>

Ben Franklin Academy is committed to compliance with all applicable equal employment opportunity laws, prohibiting discrimination on the basis of race, color, religion, ancestry, national origin, sex, marital status, disability, or age.

This applies to all employment practices, including hiring, promotions, training, disciplinary action, termination, and benefits.

Ben Franklin Academy is a drug-free workplace.