



	<p>Ben Franklin School Accountability Committee November 4, 2025 4:30</p>																								
	<p>Location Ben Franklin Academy Conference Room Zoom Link: https://us06web.zoom.us/j/81611290556?pwd=HiRjHtTsQ6cpBhoJisqbhKWFDEAZMt.1 Meeting ID: 816 1129 0556 Passcode: 8ipEYG</p>																								
2025-26 SAC Priorities <u>By-laws</u>	<p style="text-align: center;">AGENDA</p>																								
Advise on Improvement Plans Support Principal in preparing the Unified Improvement Plan (UIP) and applicable Performance/Turnaround Plans. Quarterly Review Topics Assess leadership and infrastructure impact on plan implementation. Discuss safe school policies (excluding sensitive details). Gather and address community concerns. Present annual educational performance data. Public Engagement Host meetings and hearings for Priority Improvement/Turnaround Plans as needed. Promote parent engagement and support district policies. Community Feedback & Reporting Provide input to Principal and District Accountability Committee (DAC). Fulfill additional duties per Board and Superintendent directives.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 5px;">Time</th><th style="text-align: center; padding: 5px;">Topic</th><th style="text-align: center; padding: 5px;">Facilitator</th></tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;">4:30</td><td> Meeting Logistics (5 minutes) <ul style="list-style-type: none"> Welcome/Roll Call/Confirm Quorum (Majority of Existing Members) Approval of previous minutes (Oct 2025) </td><td style="text-align: center; padding: 5px;">SAC Representative</td></tr> <tr> <td style="text-align: center; padding: 5px;">4:35</td><td style="text-align: center; padding: 5px;">Principal Updates (5-10 minutes)</td><td style="text-align: center; padding: 5px;">Diana Simpson</td></tr> <tr> <td style="text-align: center; padding: 5px;">4:45</td><td style="text-align: center; padding: 5px;">DAC Report (5-10 minutes)</td><td style="text-align: center; padding: 5px;">James Lidstone</td></tr> <tr> <td style="text-align: center; padding: 5px;">4:50</td><td style="text-align: center; padding: 5px;">Board Updates (5-10 minutes)</td><td style="text-align: center; padding: 5px;">Joe Dawson</td></tr> <tr> <td style="text-align: center; padding: 5px;">4:55</td><td> Business Items (20-30 minutes) <ul style="list-style-type: none"> Fall Survey Recap Sub Committee Updates Analytics 11/4-11/21 December Social </td><td style="text-align: center; padding: 5px;">Meeting participants</td></tr> <tr> <td style="text-align: center; padding: 5px;">5:25</td><td style="text-align: center; padding: 5px;">Open comments and Wrap-up</td><td style="text-align: center; padding: 5px;">Meeting Participants</td></tr> <tr> <td style="text-align: center; padding: 5px;">5:30</td><td style="text-align: center; padding: 5px;">Adjournment</td><td style="text-align: center; padding: 5px;">SAC Representative</td></tr> </tbody> </table>	Time	Topic	Facilitator	4:30	Meeting Logistics (5 minutes) <ul style="list-style-type: none"> Welcome/Roll Call/Confirm Quorum (Majority of Existing Members) Approval of previous minutes (Oct 2025) 	SAC Representative	4:35	Principal Updates (5-10 minutes)	Diana Simpson	4:45	DAC Report (5-10 minutes)	James Lidstone	4:50	Board Updates (5-10 minutes)	Joe Dawson	4:55	Business Items (20-30 minutes) <ul style="list-style-type: none"> Fall Survey Recap Sub Committee Updates Analytics 11/4-11/21 December Social 	Meeting participants	5:25	Open comments and Wrap-up	Meeting Participants	5:30	Adjournment	SAC Representative
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SAC Meeting Norms

- Start and end on time.
- Actively listen and seek to understand.
- Come prepared and informed.
- Cultivate dynamic and respectful discussions with wide participation in order to reach consensus.
- Make all reasonable efforts to include staff membership in any decision-making processes.

Communication

For information contact SAC at: sac@bfacademy.org

Agendas, minutes, handouts can be found at [School Accountability Committee](#)

SAC Meeting Dates

09/02/2025 Meeting + Social

10/07/2025 Hybrid format

11/04/2025 Hybrid format

12/02/2025 – Social Event Only

01/06/2026 – Virtual only

02/03/2026 – Virtual only

03/03/2026 – Hybrid format

04/07/2026 – Hybrid format

SAC Purpose

The purpose of the SAC is to provide accountability in an advisory capacity by informing, encouraging and providing opportunities for parent and community stakeholders to be involved in the planning and evaluation of the school's instructional program and quality improvement processes. The SAC makes recommendations concerning the school's budget, performance/improvement plan, and meets at least quarterly to discuss implementation of the school's plan and other progress pertinent to the school's accreditation contract with the Board of Education. Final decision-making authority rests with the Principal or other person or group receiving the recommendation from the SAC (e.g., the Superintendent, District Accountability Committee ("DAC"), Board of Education, or BFA Board).

SAC Membership

Name	Term	Appointment Voting
Diana Simpson	Unlimited	Principal
Allison Putman, Rachelle Calahan	Unlimited	Teacher Representative
Karen Ramon	Expires May 2026	Parent or legal guardian, Chair
Lara Chatterton	Expires May 2027	Parent or legal guardian, Vice Chair
Amanda Raddatz	Expires May 2026	Parent or legal guardian, Recorder
James Lidstone	Expires May 2026	Parent or legal guardian, DAC Representative
Ethan Waples	Expires May 2027	Parent or legal guardian, Voting Member
Currently Vacant		Community Member