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**COMMUNITY EVENT COMMITTEE**  
**MEETING MINUTES**  
**WEDNESDAY FEB 4, 2026**  
Landsdowne Arms

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**Minutes Approval**

- n/a

**Agenda:**

- Coffee Truck
- Moms Event
- Open CEC positions

**Past Event:**

- n/a

**Next Events:**

- Coffee Station/Table
  - For Teachers/Staff during CMAS testing
  - Devon going to work this
- Moms Event: "Moms Moves, Mingle and Munch". Feb 20th 1830-2000
  - Gyms: Zumba in large gym and snacks and bingo in small gym
  - Bens Brigade and NJHS with help with event
    - NJHS get group hours for this
  - Sign up genius sent out
    - Volunteers will come at 530 pm - no BASE
  - Beverly will get info to Kelley Marie to send out in tomorrow's newsletter
    - Need to stress this is NOT a mom/son event but **mom/kid event**
  - Prizes for bingo:
    - Main event - family 4 pack
    - Krispy Kreme
    - Dessert DOnuts
    - Becky asking zumba instructor for free passes



- Beverly is donating a few spa gifts
- Old Chicago pizza
- Leads: Lead are Becky and Marissa

### **Future Events**

- Dads Event: April 10th morning 0645-0800
  - More to plan after moms event

### **Open Floor**

- Cari met with Christiana (PTO) to discuss if we should alternate mom and dads events and considered joint planning for the 2026/2027 school year.
- Cari met with Diane and Haley - suggestion was made to move meet and greet/back to school bash the Friday prior to 1st day of school. Another option is Monday before school starts
- BFA School Board
  - Need know which direction events will go for planning for next year, CEC planning meeting is in May
  - Need to also see if we need a larger budget for next year due to not asking for ANY donations (pie drive was our only ask but will now be CEC responsibility)
- Open Board Positions
  - Send an email to [CEC@bfacademy.org](mailto:CEC@bfacademy.org) with position you are interested in and why you think you would be a good fit for the position
  - Currently we have six board positions and three officer positions each serving a two year term.
  - We are trying to get our open positions filled to help with planning for next year! That planning date is in May.
  - Open Positions
    - Chair (Board)
      - Cari is still around the school for one more year to help guide
    - Co-Chair (Board)
      - In training for chair
      - Expectation is to be Chair the following year
      - One year as co-chair and one year as chair can count for the two year term.
    - Community Engagement Officer (Board):
      - Save money for CEC upfront - will talk to managers of local businesses to get us discounts or sometimes get gift cards for raffles.
      - Letting the businesses know how it will benefit them (newsletter, giving their info to the school community)



- Very important for our committee because we do not fundraise, we are working off a budget given by the school.
- Curtis is still around to help
- Secretary (Board)
  - Creating agenda and sending to Kelley Marie
  - Taking meeting minutes at both officers meeting and actual meeting. Sending these out to various people.
  - Templates are available
- Veterans Day Officer
  - Nikki Busto is stepping down - she has a lot of information to help out with Veterans day
- Spring Blood Drive
  - Vitalant wishes to do another blood drive in the spring due to success this fall
  - Timing late March to early May
  - Curtis to head up and coordinate with Kelley Marie

**Action Items:**

- See notes above

**Next meeting:** March 4th, 2026 @ 630 pm at Lansdowne Arms in Highlands Ranch